



PLACEMENT & INTERNSHIP CELL
ARYABHATTA COLLEGE

The Placement & Internship Cell

Aryabhata College, University of Delhi
Benito Juarez Road, Anand Niketan, New Delhi 110021



Guidelines

The Placement and Internship Cell is an official body of the college. The Cell takes the relations with the companies and the HR managers very seriously. Due to this, the Placement and Internship Cell is implementing some guidelines which are required to be followed by every student of the college.

Any student whose past behavior has affected our relations with the corporate world will not be allowed to appear in campus recruitments (Full time or Internships).

- 1) Any student who fails to appear in **TWO OR MORE** Placement / Internship drives after registration will be blacklisted & won't be allowed to apply in any forthcoming opportunities brought by the Placement & Internship Cell.
- 2) Any kind of misbehavior/complaints either reported by the company officials or the Placement Team regarding the candidate is strictly actionable & can lead to being blacklisted.
- 3) Any candidate who'll drop off during the selection process without prior notice will also get blacklisted.
- 4) Students should maintain discipline & show ethical behavior in every action they take during the Placement process. Any student found violating the discipline rules set by the company or defaming the institute name will be disallowed from the Placements for the rest of the academic year.
- 5) The Placement and Internship Cell reserves the right to refuse permission to a student to attend the selection process/PPT, if they do not dress up formally.

Students will be given a chance to leave before the commencement of the selection procedure.

There are certain guidelines for the Placement and Internship Cell members too.

- 1) Any erstwhile student, who has shown inappropriate behaviour with Placement Team members/ HRs, can be blacklisted by the Placement & Internship Cell.
- 2) All the data generated during the working of the Placement and Internship Cell by the members is the property of the "The Placement and Internship Cell" only and is to be handed over to the coordinator once the member leaves the cell. Failing to do this will lead to blacklisting of the candidate in the future Placement and Internship drives.
- 3) Students are required to conduct online drives using their Placement Cell IDs only.
- 4) Members who wish to leave the cell are required to serve the notice period of 72 hours after informing the Advisories of their departure.
- 5) Ex-members are required to handover their Placement Cell IDs and any other Placement related data during their notice period.

Nakul Gupta
(Placement Coordinator)
Placement & Internship Cell
Aryabhata College
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(Signature of the Convenor)
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Placement and Internship Cell
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