



संदर्भ/Ref. AC/Accts/Bill-File/2025/ 777

दिनांक/Date: 13.01.2025

**नोटिस / NOTICE**

All members of teaching & non-teaching staff at the College are hereby informed that the bills/claims for Children Education Allowance, LTC/HTC Claims, Medical Reimbursement, Advances, Seminar/Webinar etc. and also bills received from suppliers, contractors, licence fee/rent received from canteen & kiosks, required to submitted at the Accounts Section by 31<sup>st</sup> January, 2025 for payment, settlement, reconciliation and closing of the Accounts.

  
प्राचार्य/PRINCIPAL  
Gani

**प्रतिलिपि/ Copy to:-**

- ✓ Administrative Officer (Admn.) : For compliance and necessary action please.
- ✓ Section Officer (Admn.) : For compliance & necessary action please.
- ✓ Librarian : For compliance & necessary action please.
- ✓ STA : For uploading the Notice on the website please.
- ✓ Caretaker : For compliance & necessary action please.
- ✓ Notice Board