


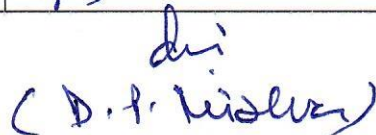
ARYABHATTA COLLEGE, UNIVERSITY OF DELHI

Check list for Academic Audit for the academic year 2017-18

Department: Hindi

S. No	Criteria	Remarks
1	Role of TIC: Does TIC ensures-	
	Workload is timely shared and communicated with the respective faculty members	Yes, as per the best of my knowledge
	No paper goes unattended for want of teacher	Yes, as per the best of my knowledge.
	Assignment of co academic responsibilities to faculty members	Yes, as per the best of my knowledge.
	Smooth conduct of admission process	Yes, as per the best of my knowledge.
	Timely formation of Departmental committees	Yes, as per the best of my knowledge.
	Each faculty member submits lesson plan and academic plan in time	Yes, as per the best of my knowledge.
2	Teaching pedagogy	
	Is teaching done according to the academic calendar by the faculty members	Yes, as per the best of my knowledge.
	Are teachers adopting ICT tools in their teaching pedagogy	Yes, as per the best of my knowledge.
3.	Evaluation process	
	Are home assignments, tests, quizzes etc. conducted by each faculty member as per the university requirement	Yes, as per the best of my knowledge.
	Are teachers actively involved in external examination process – invigilation, paper setting, paper checking etc.	Yes, as per the best of my knowledge.
	Is attendance timely uploaded by faculty members each month	Yes, as per the best of my knowledge.
4.	Research orientation	
	Besides teaching, are faculty members involved in research work	Yes, as per the best of my knowledge.
	Mention a few areas of involvement of teachers to illustrate their research inclination	Interdisciplinary and literary research.
5	Continuous quality enhancement	
	Mentoring of students besides lecturing	Yes, as per the best of my knowledge.
	Encouragement of students for co curricular activities and project based tasks	Yes.


 (Dr. J.K. Singh)
 Associate Professor
 Dept. of Commerce


 (D.P. Mishra)