

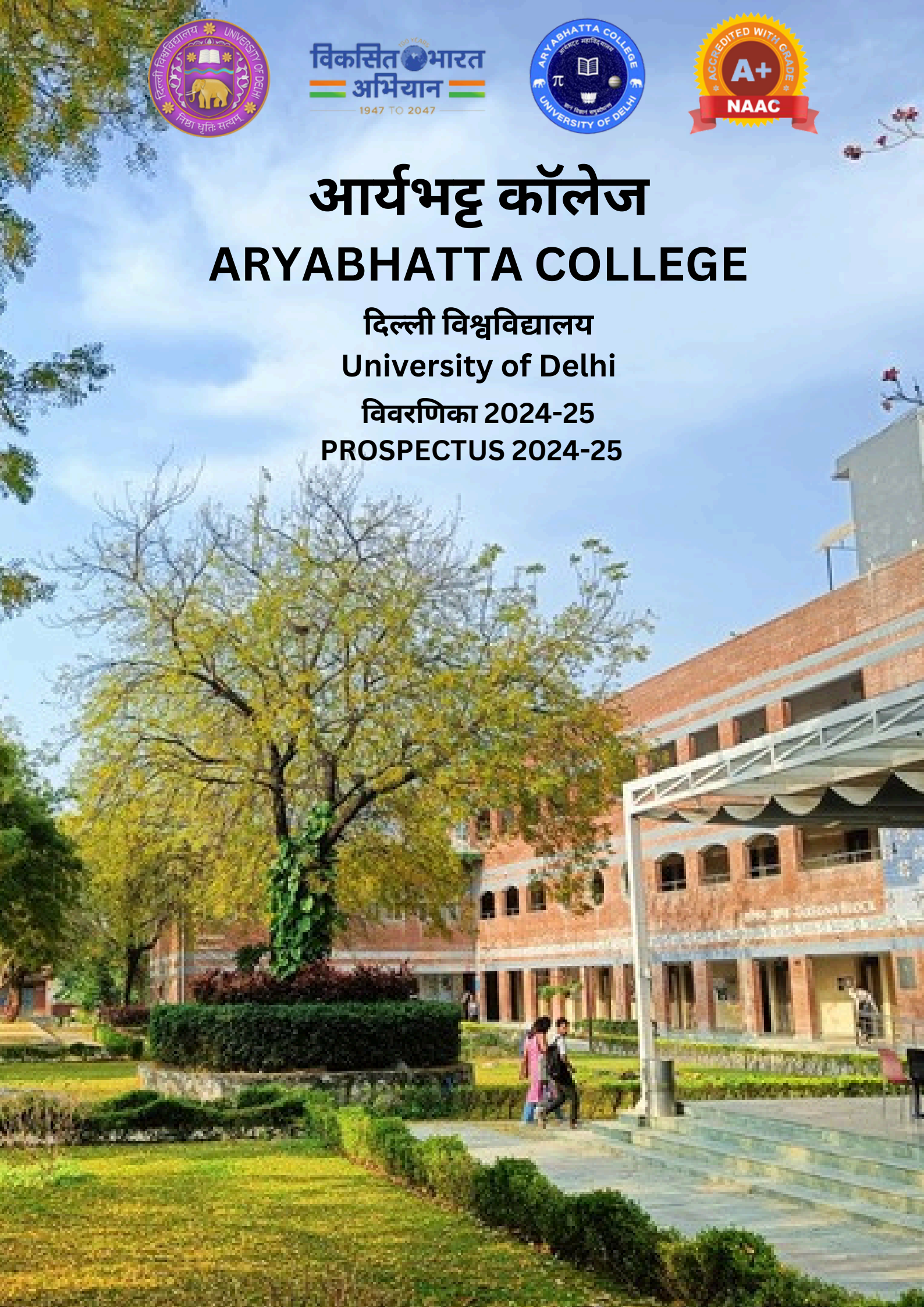


विकसित ^{100 YEARS} भारत
अभियान
1947 TO 2047



आर्यभट्ट कॉलेज ARYABHATTA COLLEGE

दिल्ली विश्वविद्यालय
University of Delhi
विवरणिका 2024-25
PROSPECTUS 2024-25





NAAC Certificate



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Principal's Message



Dear Students,

On behalf of the Aryabhata College, I am delighted to welcome you into its fold. As we step into a new academic year, we are filled with renewed hopes, dreams and brighter prospects that the new academic session holds for us.

It is a matter of great pride and joy that our College has been awarded A+ grade by the NAAC (National Assessment and Accreditation Council). Above all, it is a testimony of the perseverance and excellence as well as the numerous opportunities for academic growth, career progression, and holistic development that the College offers to its students.

Aryabhata College was established with a vision to provide quality higher education to the students cutting across all strata. Guided by the motto "Knowing, Comprehending and Awakening", the College strives towards fuller attainment of knowledge through a spirit of enquiry and experimentation. The intertwined aim of motivating students to achieve intellectual competency, hone their creative talents and leadership skills are realized through an elaborate set of innovative and interdisciplinary pedagogy. It is complemented with a host of extracurricular activities that includes field trips, seminars, and workshops among other things.

As a part of University of Delhi, we have been the front pioneers for the implementation of NEP 2020, by strategically introducing various Skill Enhancement Courses and Value Addition Courses across all courses. We are also proud to be the only college in University of Delhi and in Delhi NCR to be recognized by Ministry of Education, Government of India to be the centre for Indian Knowledge System to promote IKS among students.

Furthermore, several societies and cells provide students with various platforms and modes of engagement that helps foster a symbiotic relationship with the institution and society as a whole. Shaped as it is by student centric practices, the College has grown rapidly, and is carving a niche for itself as an institution of excellence in the field of higher education.

I am also delighted to share that our new college building is in the final stages of completion. The seven-storey building has 35 classrooms, 20 tutorial rooms, a five-storey library, six computer laboratories, four science laboratories, five lecture theatres, five seminar rooms, 35 offices for administration, departments, research labs, incubation centre, and a language laboratory. The upcoming batch is blessed to begin using this new building from the academic session 2024-25.

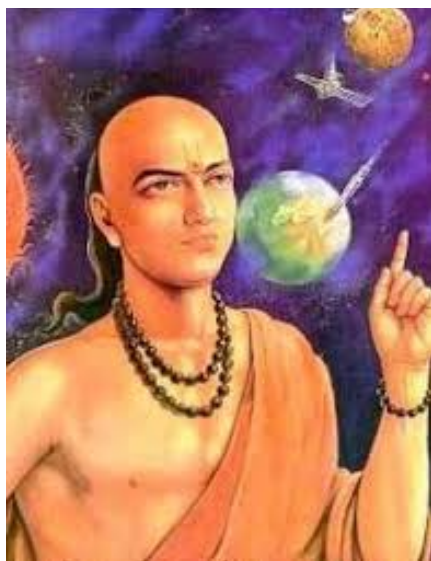
As an educational institution is also defined by its faculty and its impact on the growth and development of students; at Aryabhata, we realize the sheer importance of it, and has therefore empowered an exceptionally talented and qualified group of faculty members and administrative staff to shape the future of our students, both in classroom and beyond. Aryabhata College, today, attracts the brilliant young minds from all over the country. The college with its 90 permanent faculty members provides an extraordinary blend of superior teaching and mentorship, on the one hand, and congenial learning environment, on the other, to achieve academic excellence and overall enhancement of personality for the inquisitive learners.

I am confident that Aryabhata College will motivate you to persevere and engage in a rigorous academic and extracurricular activities. I am equally hopeful that in your noble pursuit of academics and career, you will make the best use of the diverse opportunities made available by the College. We will strive and work with you to give this great country of ours with a good citizen as it moves towards its own recognition as a developed nation by 2047. I welcome you and wish you all the very best for your upcoming session!



**Prof. Manoj Sinha -
Principal**

About the College



Established in the academic year 2014-15, Aryabhata College is an established institution of higher education with NAAC A+ grade.

It is a co-educational institution maintained by the University since 1973 and is fully funded by UGC grant-in-aid. Having re-established in the academic year 2014-15 as a separate institution, Aryabhata College is a relatively new entity. The coming into being of Aryabhata may thus be taken as the natural development of its forerunner's progression towards growing importance and institutional independence within the South Campus and University contexts.

The College has symbolized its aspirational reach in the educational and knowledge acquisition spheres by its very choice of name: derived from the great Indian mathematician Aryabhata who made transformative contributions in the fields of Mathematics and Astronomy. Ignited by the legacy of such an exemplar, the college has sought to realize the values enshrined in its motto (knowing, comprehending and awakening) at the level of educational ideal and pedagogic practice. Beginning from a mere 8 undergraduate courses, the college has in the short period of its existence expanded to an impressive 15 UG courses, taught by 90 full-time teachers catering to around 2300 students.

In keeping with its commitment of imparting higher education, Aryabhata College serves as a South Study Centre for the SOL and NCWEB. It also functions as a centre for IGNOU and contributes to the annual data collection for the All-India Survey on Higher Education (AISHE) under the auspices of MHRD, GOI. Aryabhata College's qualified and skilled teaching faculty apply themselves to the multifold functions of imparting academic knowledge and accentuating students' mental, physical, spiritual and emotional strength. Our students' profiles reflect diversity and richness of a multicultural ecosystem. The college provides multiple opportunities for participation in various co-curricular activities through different societies and cells, thereby honing and harnessing students' potential to the fullest.

Our students have performed outstandingly in the domains of sports, social service, culture, ecological wellness and environmental sustainability. The college has thus emerged as a dynamic institution for all-round student development by exploiting, improving and strengthening the capabilities congruent with different dimensions of future growth objectives.

Vision

Transforming Lives- Envision, Enable, Empower, Enlighten

- ENVISIONING an inclusive & empathetic society.
- ENABLING students to become architects of better tomorrow.
- EMPOWERING students to act as socially responsible citizens.
- ENLIGHTENING through knowledge dissemination and comprehending leading to spiritual awakening.

Mission

Ensuring inclusive and equitable learning opportunities for all

- Provide an all - inclusive and culturally conducive environment that motivates students to achieve cohesive and competent intellectual, creative and leadership skills.
- Encourage interdisciplinary learning through innovative pedagogy to promote critical thinking, research and industry - academia collaboration to gain global acceptance.
- Inculcate responsiveness and sensitivity towards nature and society through outreach programmes.

Facilities on Campus

- Psychology Labs
- Computer Labs
- Library
- High-tech campus
- Tranquility Zone
- Medical Room
- Conference hall
- Seminar Room
- Reading Room
- Students Utility centre
- Girls' Common Room
- Cafeteria
- Faculty research centre
- Student Activity centre
- Sports and Physical Activity Room
- NCWEB, SOL & Central Evaluation Centre(CEC)
- Language lab
- NCC
- NSS
- Multipurpose hall

Courses Offered

- B.Com. (H)
- B.A (H) Economics
- B.A. (H) English
- B.A. (H) Hindi
- B.A. (H) History
- B.A. (H) Political Science
- B.A. (H) Psychology
- B.Sc. (H) Computer Science
- B.Sc (H) Mathematics
- B.A. (Hons) Business Economics (BBE)
- Bachelor of Management Studies (BMS)

1. B.A. (Programme)

- Economics + Mathematics
- English + Psychology
- History + Political Science

2. B.Com Course

List of GE papers

DEPARTMENT	NAME OF THE GE PAPER FOR SEMESTER 1
Hindi	हिन्दी सिनेमा और उसका अध्ययन
BMS	Management Wisdom from India
Psychology	Foundations of Psychology
Political science	Ideas in Indian Political Thought
Computer Science	Programming with Python
Mathematics	Fundamentals of Calculus
English	(For Hons) Literature and Human Rights
	(For Prog) English Language Through Literature- I
B.com (H)	Business Organisation
History	Delhi though the Ages: The Making of its Early Modern History
Economics	Principles of Microeconomics - I

Admission Committee for the Academic Session 2024-25

Dr. Rajesh Kumar Diwedi		CONVENER	9210475904	rajesh@aryabhattachcollege.ac.in
Dr. Halley Singh Thokchom		Co-Convener	9871920319	dr.halley@aryabhattachcollege.ac.in
Mr. Sanket Shekhar		Co-Convener	8750809733	sanketshkhar@aryabhattachcollege.ac.in
S.No.	Course	Admission In-charge	Mobile No.	Email address
1	B.A.(H) Business Economics	Ms. Gayatri Yadav	9560545029	gayatri@aryabhattachcollege.ac.in
2	B.A.(H) Economics	Mr. Harish Dhawan	9811667776	harish@aryabhattachcollege.ac.in
3	B.A.(H) English	Ms. Alka Lakhera	9354416990	alka@aryabhattachcollege.ac.in
4	B.A.(H) Hindi	Dr. Neetu Jai Singhani	9811228487	neetujaisinghani@aryabhattachcollege.ac.in
5	B.A.(H) History	Dr. Krishna Murari	9868329204	murari@aryabhattachcollege.ac.in
6	B.A.(H) Political Science	Dr. Tripurari Sharan	9810279837	tripurari@aryabhattachcollege.ac.in
7	B.A.(H) Psychology	Dr. Anisha Juneja	9971950630	anishajuneja@aryabhattachcollege.ac.in
8	B.Sc.(H) Computer Science	Dr Deepak Sharma	9899937815	deepaksharma@aryabhattachcollege.ac.in
9	B.Sc.(H) Mathematics	Dr. Naveen Kumar Jain	9968113814	naveenjain@aryabhattachcollege.ac.in
10	B.Com.(Honours)	Dr. Vinay Kumar	9540373596	dr.vinaydse24@aryabhattachcollege.ac.in
11	B.Com. Course	Dr. Aanchal Gupta	9999024255	aanchal@aryabhattachcollege.ac.in
12	Bachelor of Management Studies (BMS)	Mr. Pardeep Singh	9990841595	pardeepsingh@aryabhattachcollege.ac.in
13	SC/ST Counselling	Dr. Ankit Prakash	9268357402	ankitprakash@aryabhattachcollege.ac.in
14	OBC Counselling	Dr. Chandrasekhar Nishad	9717828951	csnishad@aryabhattachcollege.ac.in
15	EWS Counselling	Dr. Dharendra Bahdur Singh	9582580180	singhdhirendra@aryabhattachcollege.ac.in
16	PwBD Counselling	Dr. Rajiv Kumar Ranjan	9818675342	rajiv@aryabhattachcollege.ac.in

17	North East Counselling	Ms. Soshomi Makang	9599175143	soshomi.mk@aryabhatacollege.ac.in
18	Foreign Students Advisor	Dr. Kartikeya Kohli	9871058734	kartikeya@aryabhatacollege.ac.in
19	Sports Admission Committee	Prof. Narender Kumar & Dr. Anuj Kumar	9891200143 9891604044	nkbudhreja@aryabhatacollege.ac.in dr.anuj@aryabhatacollege.ac.in
20	ECA Admission Committee	Dr. Ankit Prakash	9910862046	neera@aryabhatacollege.ac.in
21	Nodal Officer (PMSSS)	Dr. Monica Aggarwal	9650780781	monica@aryabhatacollege.ac.in
22	B.A (Programme) All Discipline (Convener)	Dr. Sunil Gupta	8800277211	drsunilgupta@aryabhatacollege.ac.in
A	B.A. (Programme.) Economics + Math	Dr. Astha Ahuja	9873284291	asthaahuja@aryabhatacollege.ac.in
B	B.A. (Programme) Psychology + English	Dr. Sunil Gupta	8800277211	drsunilgupta@aryabhatacollege.ac.in
C	B.A. (Programme) History + Political Science	Dr. Pawan Kumar	9416110394	pawan@aryabhatacollege.ac.in



Helpdesk Committee for the Academic Session 2024-25

S.No.	Name & Designation	Mobile No.	Email address
1	Dr. Astha Ahuja (Convener)	9873284291	asthaahuja@aryabhattachcollege.ac.in
2	Dr. Tripti	9818744024	triptisangwan@aryabhattachcollege.ac.in
3	Dr. N.M. Singh	9810829480	nmanichandras@aryabhattachcollege.ac.in
4	Dr. Roshni	9899451005	roshni@aryabhattachcollege.ac.in
5	Dr. Dharendra Bahdur Singh	9582580180	singhdhirendra@aryabhattachcollege.ac.in
6	Dr. Pawan Kumar	9416110394	pawan@aryabhattachcollege.ac.in
7	Dr. Rajendra Dayal	9873722550	rajendradayal@aryabhattachcollege.ac.in
8	<u>Dr. Halley Singh Thokchom</u>	70114161221	dr.halley@aryabhattachcollege.ac.in
9	Dr. Sonal Linda	7838474460	lindasonal@aryabhattachcollege.ac.in
10	Prof. Narender Kumar	9891200143	nkbudhraj@aryabhattachcollege.ac.in
11	Dr. Monica Aggarwal	9650780781	monica@aryabhattachcollege.ac.in
12	Dr. Vinay Kumar	7982007352	dr.vinaydse24@aryabhattachcollege.ac.in
13	Mr. Pardeep Singh	9990841595	pardeepsingh@aryabhattachcollege.ac.in
14	Dr. Anuj Kumar	9891604044	dr.anuj@aryabhattachcollege.ac.in

Admission Grievance Cell : 2024-25

Dr. Halley Singh Thokchom (Convener)		9871920319	dr.halley@aryabhattachollege.ac.in
S.No.	Name	Mobile No.	Email address
1.	Ms. Gayatri Yadav	9560545029	gayatri@aryabhattachollege.ac.in
2	Mr. Harish Dhawan	9811667776	harish@aryabhattachollege.ac.in
3	Ms. Alka Lakhera	9354416990	alka@aryabhattachollege.ac.in
4	Dr. Neetu Jai Singhani	9811228487	neetujaisinghani@aryabhattachollege.ac.in
5	Dr. Krishna Murari	9868329204	murari@aryabhattachollege.ac.in
6	Dr. Tripurari Sharan	9810279837	tripurari@aryabhattachollege.ac.in
7	Dr. Anisha Juneja	9971950630	anishajuneja@aryabhattachollege.ac.in
8	<u>Dr. Deepak Sharma</u>	9899937815	deepaksharma@aryabhattachollege.ac.in
9	Dr. Naveen Kumar Jain	9968113814	naveenjain@aryabhattachollege.ac.in
10	Dr. Vinay Kumar	9540373596	dr.vinaydse24@aryabhattachollege.ac.in
11	Dr. Aanchal Gupta	9999024255	aanchal@aryabhattachollege.ac.in
12	Mr. Pardeep Singh	9990841595	pardeepsingh@aryabhattachollege.ac.in

Registration and Admission to UG Programs - 2024

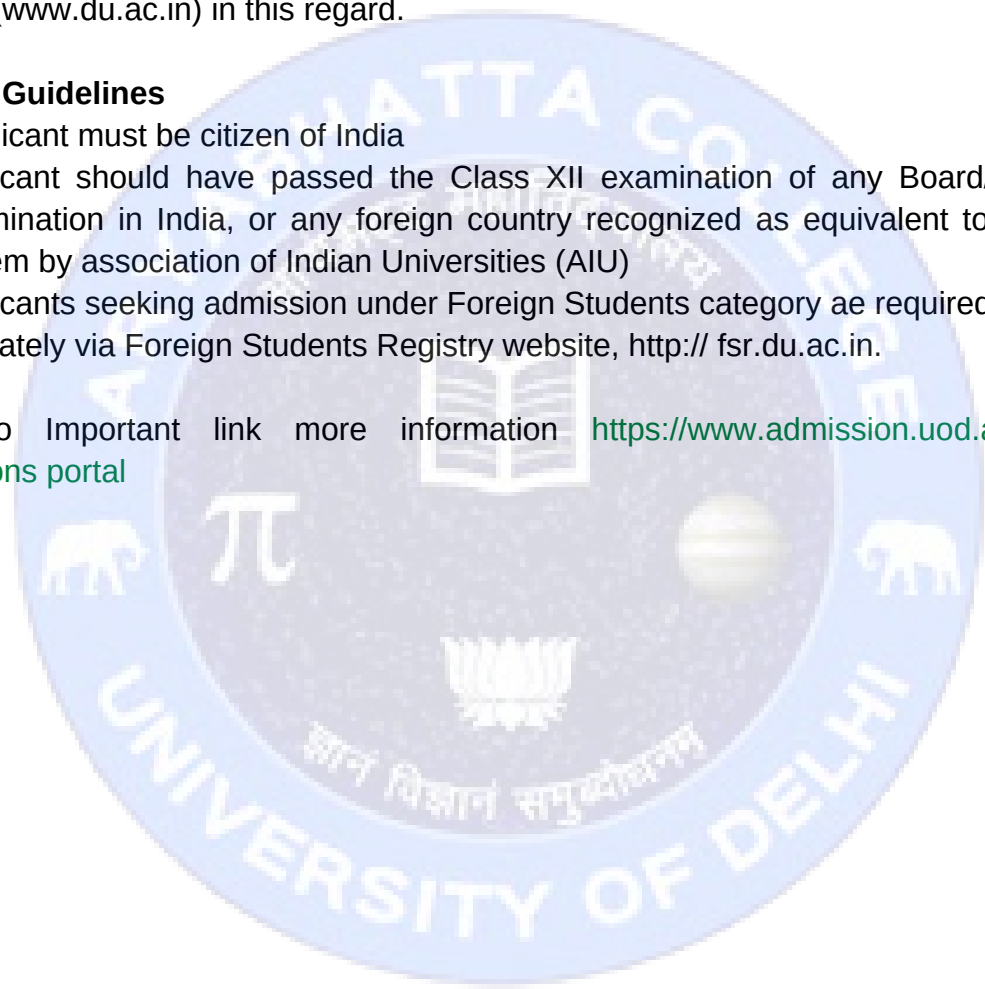
General Instructions

For admission to Undergraduate programs of the University of Delhi, candidates must register for CUET- 2024 at <https://cuet.samarth.ac.in/> kindly visit university of Delhi website (www.du.ac.in) in this regard.

General Guidelines

- Applicant must be citizen of India
- Applicant should have passed the Class XII examination of any Board/University Examination in India, or any foreign country recognized as equivalent to the 10+2 system by association of Indian Universities (AIU)
- Applicants seeking admission under Foreign Students category are required to apply separately via Foreign Students Registry website, <http://fsr.du.ac.in>.

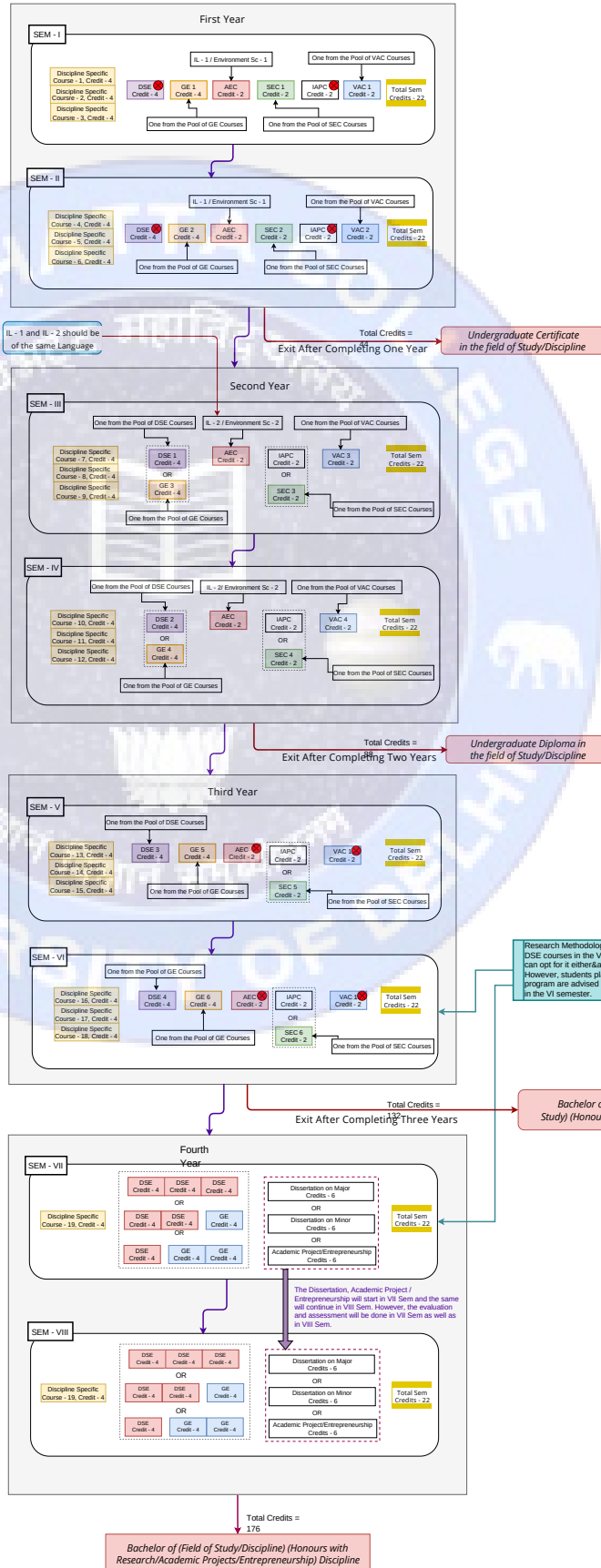
Refer to Important link more information <https://www.admission.uod.ac.in/?UG-Admissions> portal



UGCF Flowchart

Structure of UG Single Core Discipline Program

DSC: Discipline Specific Course DSE: Discipline Specific Electives GE: General Electives
 AEC: Ability Enhancement Course IL - Pool of Indian Languages in the 8th schedule of the Constitution
 SEC: Skill Enhancement Course IAPC: Internship/Apprenticeship / Project/ Community Outreach VAC: Value Addition Course
 ● : Not Applicable



Important note: Students studying DSEs offered by any Discipline other than His/Her Core Discipline will be treated as GE for Him/Her.

In a single core discipline program, the student shall Major in the core discipline. However, if he/she wishes to Minor in another discipline then he/she has to earn 28 credits from GE courses of the second discipline.

In four years, a student will study the following number of DSCs, DSEs and GEs:
 Total DSC papers : 20
 Total DSE paper op ons : 10 (minimum to be chosen is 4)
 Total GE paper op ons : 10 (minimum to be chosen is 4)

The student can Minor in another discipline, if he/she fulfills the following criteria:

Seven GEs = Minor
 (7 x 4) = 28 credits

Example: A student is enrolled in B.A. (Hons.) History and decides to pursue 4th year (sem VII + sem VIII).

If he successfully completes the 4th year, he/she will be awarded Major in History.

In addition, if the student successfully completes, seven GEs in Political Science, he/she will be awarded Minor in Political Science.

Research Methodology shall be offered as one of the DSE Courses in the VI and VII semesters. Students can opt for it either/amp; in VI or VII semester. However, students planning to pursue 4 year UG program are advised to choose research methodology in the VI semester.

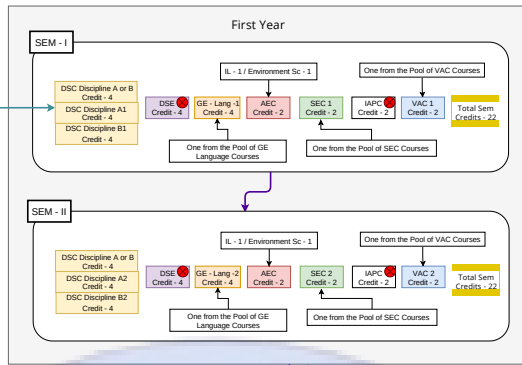
Prospectus 2024 - 2025

Structure of UG Program Two core Disciplines Applicable to all B.A.(Programs)

DSC: Discipline Specific Course DSE: Discipline Specific Electives GE: General Electives
AEC: Ability Enhancement Course
IL - Pool of Indian Languages in the 8th schedule of the Constitution
SEC: Skill Enhancement Course IAPC: Internship/Apprenticeship / Project/ Community Outreach VAC: Value Addition Course
● : Not Applicable

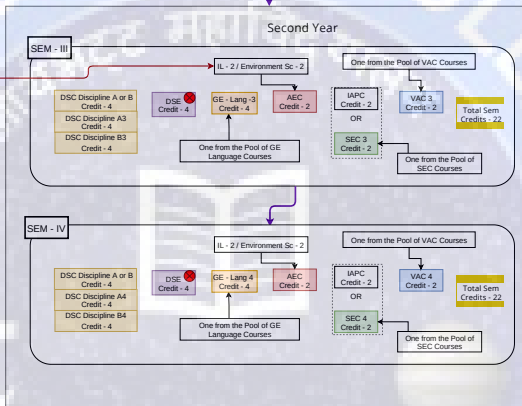
Example: For BA (Programme) History + Economics A student shall study two disciplines, i.e., History and Economics DSC 1 may be of Discipline A or B (say, History / Economics), DSC 2 may be of Discipline A (say, History) and DSC 3 may be of Discipline B (say, Economics).

GE-1, GE-3 should be of one Language
GE - 2, GE - 4 should be of Language other than studied in GE-1 and GE-3.
At least one of the language should be Indian Language.



Important: Student can study Two DSCs of any of the Two Disciplines of the B.A. (Program) per sem in semesters I and II (Example: Two DSCs of discipline A and one DSC of discipline B). However, in Third sem student will have the option to interchange the Disciplines (example two DSCs of discipline B and one DSC of discipline A). Such choices made in the third semester shall continue till Vth Sem.

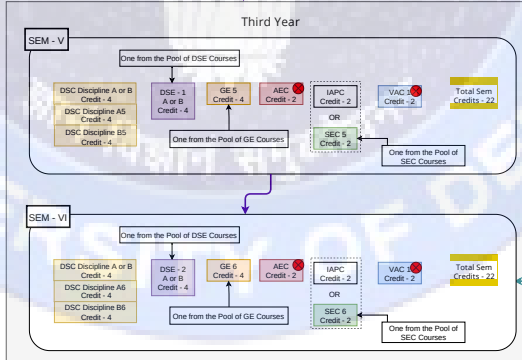
Total Credits = 44
Exit After Completing One Year
Undergraduate Certificate in the field of Study/Discipline



IL - 1 and IL - 2 should be of the same Language

Total Credits = 88
Exit After Completing Two Years
Undergraduate Diploma in the field of Study/Discipline

Important note: Students studying DSEs offered by any Discipline other than His/Her Core Discipline will be treated as GE for Him/Her.



Research Methodology shall be offered as one of the DSE courses in the VI and VII semesters. Students can opt for it either in VI or VII semester.

In the fourth year, students will study only one of the discipline i.e., either A or B in both Sem VII and Sem VIII semesters.

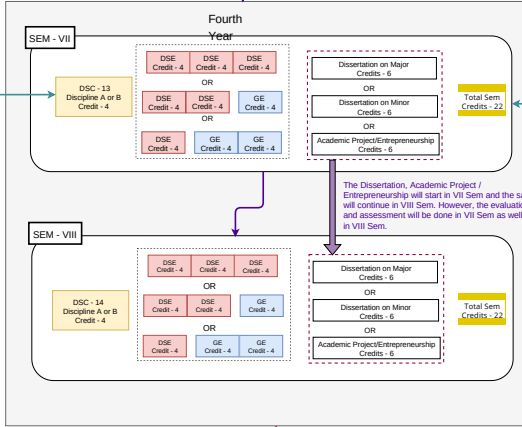
To pursue Four years Honours degree in B.A. (Program), student shall study in the fourth year, the discipline, in which he/she has studied at least 10 DSCs in the first three years. Students will have to study the Two DSCs and upto Six DSEs in the chosen discipline in the VII and VIII semesters.

Major and Minor shall be awarded on fulfillment of the following conditions. Major = 80 credits
Minor = 28 credits

Example: If a student wishes to Major in Discipline A, then he/she should earn at least 80 credits in discipline A. He/she should study Two DSCs, Six DSEs and write dissertation in VII and VIII semesters.

If the sum total of the DSCs and DSEs of Discipline A is less than 80 credits, then the credits earned in the dissertation written on a topic of Discipline A shall also be taken into consideration to complete the requisite 80 credits

For Example: A student pursues four years B.A. (Honours) in History. He/She shall get Major in History, on successful completion of VIII semester, if he/she earns Minimum 80 credits in History from : 14 DSCs + 8 DSEs = 88 Credits
14 DSCs + 7 DSEs = 84 Credits
14 DSCs + 6 DSEs = 80 Credits
14 DSCs + 5 DSEs + Dissertation = 88 Credits
14 DSCs + 4 DSEs + Dissertation = 84 Credits
14 DSCs + 3 DSEs + Dissertation = 80 Credits
12 DSCs + 8 DSEs = 80 Credits
12 DSCs + 7 DSEs + Dissertation = 88 Credits
12 DSCs + 6 DSEs + Dissertation = 84 Credits
12 DSCs + 5 DSEs + Dissertation = 80 Credits



Total Credits = 132
Exit After Completing Three Years
Bachelor of (field of Multidisciplinary courses of Study) (for multiple core disciplines courses of study)

Total Credits = 176
Bachelor of (field of Study/ Multidisciplinary courses of Study) (Honours)

He/She shall get a Minor in Economics, if he/she earns minimum 28 credits from Six DSCs and one DSE.

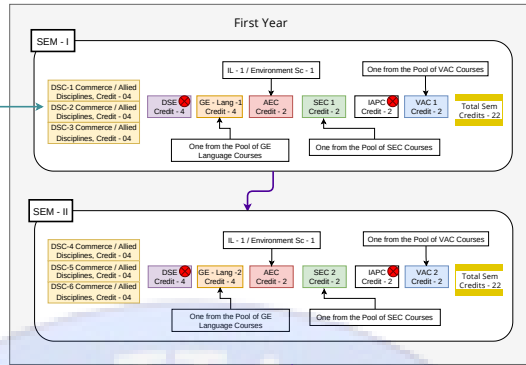
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Structure of B.Com (Program)

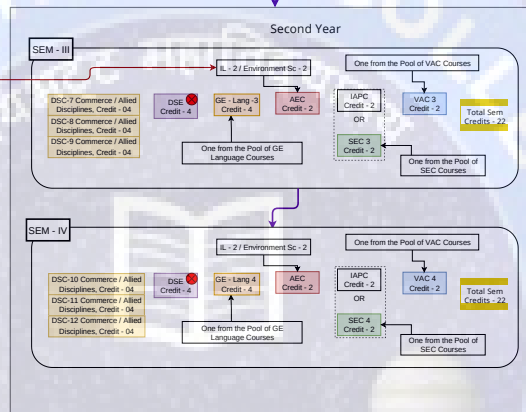
DSC: Discipline Specific Course DSE: Discipline Specific Electives GE: General Electives
 AEC: Ability Enhancement Course
 IL - Pool of Indian Languages in the 8th schedule of the Constitution
 SEC: Skill Enhancement Course IAPC: Internship/Apprenticeship / Project/ Community Outreach VAC: Value Addition Course
 • : Not Applicable

In B.Com students shall study DSCs of Commerce and Allied Disciplines such as Economics, Business Economics, Management etc.

GE-1, GE-3 should be of one Language
 GE - 2, GE - 4 should be of Language other than studied in GE-1 and GE-3.
 At least one of the language should be Indian Language.

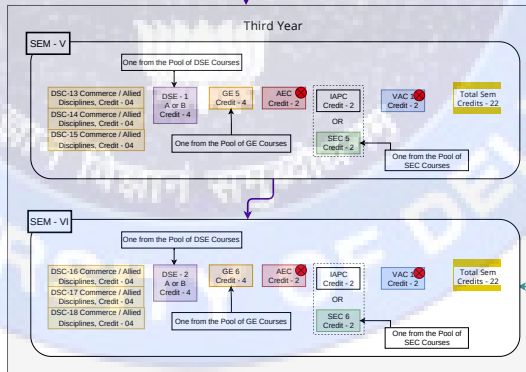


Total Credits = 44
 Exit After Completing One Year
 Undergraduate Certificate in the field of Study/Discipline



IL - 1 and IL - 2 should be of the same Language

Total Credits = 88
 Exit After Completing Two Years
 Undergraduate Diploma in the field of Study/Discipline



Research Methodology shall be offered as one of the DSE Courses in the VI and VII semesters. Students can opt for it either in VI or VII semester.

Important note Students studying DSEs offered by any Discipline other than His/Her Core Discipline will be treated as GE for Him/Her.

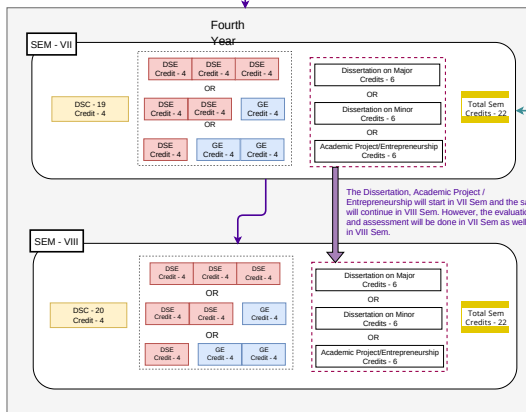
To pursue Four years Honours degree in B.Com, student shall study in the fourth year, the discipline, in which he/she has studied at least 10 DSCs in the first three years. Students will have to study the **Two** DSCs and upto **Six** DSEs in the chosen discipline in the VII and VIII semesters.

Major and Minor shall be awarded on fulfillment of the following conditions.
 Major = 80 credits Minor = 28 credits

Example: If a student wishes to Major in a particular Discipline, then he/she should earn at least 80 credits in that discipline.

He/she should study Two DSCs, Six DSEs and write dissertation in VII and VIII semesters in the chosen discipline.

Total Credits = 132
 Exit After Completing Three Years
 Bachelor of (field of Multidisciplinary courses of Study) (for multiple core disciplines courses of study)



Total Credits = 176
 Bachelor of (field of Study / Multidisciplinary courses of Study) (Honours)

Add-on Courses

Finance	Languages
Advance Program in Financial Modeling (100 Hours) Business Analytics Program (100 Hours)	French Language for Beginners- Alliance Française, Delhi (AFD) (108 Hours)
Mental Health	Civil Services
Hands on training in Psychological assessment and basic counseling skills (30 Hours)	IAS Preparations Course
Note: Above are the prospective courses to start with the new Academic session 2024-25 and will be subject to student's choices and availability of seats.	

Skill Enhancement and Applied Learning Cell (Add-on Courses Cell)

Dr. Surajit Deb (Department of Economics): 9811256265

Email: addon@aryabhattachcollege.ac.in

University Notification for Internal and Continuous Assessment

Addition to Ordinance VIII

[EC Resolution No. 60-1/ (60-1-13) dated 03.02.2023]

Assessment pattern of Courses based on Under Graduate Curriculum Framework – 2022 to be implemented from the Academic Year 2022-2023.

1. The assessment pattern that shall be adopted for the purpose of assessment of courses that have been approved by the Competent Authorities under the UGCF 2022 shall be as follows:

(a) In any course where 01 credit is attributed to 'Tutorial', an objective assessment process has to be developed as a credit earned by a student in a course will eventually lead to its deposition in the Academic Bank of Credit of such student. Therefore, it is imperative that each credit earned by a student is adequately assessed and recorded accordingly.

(b) In view of the above, the components of Tutorial have been listed so that at least some of these activities (listed at point no. 3 below) may be picked up by a student, in consultation with the teacher, as per rules devised for this purpose. The activities conducted shall be assessed through continuous assessment.

(i) Some of the activities that may be done as component of tutorials are as follows:

- Literature review
- Book review
- Movie review
- Project activity (group)
- Research cum presentation
- Creative Writing/Paper writing
- Group discussion
- Problem Solving exercises

- Any creative production (may be done in a group)
- Innovative Project
- Any other scholastic work related to application of conceptual understanding of the subject.

(ii) Further, out of forty marks allocated for Continuous Assessment of tutorial, five marks shall be for attendance, which shall be distributed as follows:

- | | |
|---|----------|
| a. More than 67% attendance but less than 70% attendance | -1 mark |
| b. More than 70% attendance but less than 75% attendance | -2 marks |
| c. More than 75% attendance but less than 80 % attendance | -3 marks |
| d. More than 80% attendance but less than 85% attendance | -4 marks |
| e. More than 85 % attendance | -5 marks |

There shall **not** be marks for attendance in Continuous Assessments for practical.

2.(i) Internal Assessment (IA) shall consist of marks secured in class tests, assignments/ presentations and attendance. For instance, for an Internal Assessment of 25 marks, Class tests shall comprise of 10 marks, Assignments/Presentations shall comprise of 10 marks and attendance shall be for 5 marks. Similarly, for IA of 30 marks, 6 marks shall be for attendance, 12 marks for class test and 12 marks for Assignments/Presentations.

(ii) Six marks for attendance shall be distributed as follows:

- | | |
|---|-------------|
| a. More than 67% attendance but less than 70% attendance | - 1.2 marks |
| b. More than 70% attendance but less than 75% attendance | - 2.4 marks |
| c. More than 75% attendance but less than 80 % attendance | - 3.6 marks |
| d. More than 80% attendance but less than 85% attendance | - 4.8 marks |
| e. More than 85 % attendance | - 6.0 marks |

3.(i) To make Internal Assessment and Continuous Assessment fair and reasonable, it is necessary to strengthen the Monitoring Committee for Internal Assessment in every College, constituted as per clause 5 (ii) of Ordinance VIII-E of the Ordinances of the University. This Committee shall be responsible for the entire process of Internal Assessment in the College, including redressal of grievances, if any. The same Committee shall also look into the process of Continuous Assessment and redress grievances, if any.

(ii) A student who is discontent with the decision taken by the Monitoring Committee for Internal Assessment of the College, with respect to the grievance submitted by him/her relating to Internal Assessment/Continuous Assessment, may file an appeal before an appellate body consisting of the Principal of the College, the Teacher-in-charge of the department/senior faculty member, the concerned teacher

who has assessed the aggrieved student and shall be chaired by the Nominee of Dean of Colleges or Director South Delhi Campus, under whose jurisdiction the concerned College falls.

4. The theory examination and internal assessment shall be a cumulative assessment of the teaching-learning done in the theory as well as tutorial classes.

The assessment pattern for courses of different credit distributions is provided in **Table – 1**.

5. Practical marks for courses of total four credits, shall comprise of

- (i) continuous evaluation (25%),
- (ii) end term practical examination (50%) and
- (iii) viva-voce (25%).

6. Practical marks for courses of total two credits shall comprise of

- (i) continuous evaluation (25%),
- (ii) end term practical /written exam (50%) and
- (iii) viva-voce (25%)

7. The variance of the total marks in various combinations of LTP structure shall be aligned with the help of “weighted average” calculated through an appropriately devised formula for conversion of marks to grades.

8. “The attendance requirement for continuous mode of assessment shall be as per Ordinance VII of the Ordinances of the University”.

9. To enable students to improve their grades, the following may be adopted:

Grade obtained in the course/paper	Grade obtained in Theory	Grade obtained in Practical/ Tutorial	Re-register	Course of action to improve the Grade
F	Not Satisfied*	Satisfied	No	To appear in end term theory exam of that course/paper for Essential Repeat
More than F	Not Satisfied*	Satisfied	No	To appear in end term theory exam of that course/paper for Improvement
More than F	Not Satisfied (IA marks satisfied)	Satisfied	No	To appear in end term theory exam of that course/paper for Improvement
More than F	Not Satisfied (Including IA)	Satisfied	Yes	To appear in end term theory exam of that course/paper for Improvement
More than F	Satisfied	Not Satisfied	Yes	To appear in end term theory exam of that course/paper for Improvement

F	Satisfied	Not Satisfied*	Yes	To attend the course and appear in both theory and practical examinations, along with their CA and IA for Essential Repeat.
F	Not Satisfied*	Not Satisfied*	Yes	Attend the course and appear in both theory and practical examinations, along with their CA and IA for Essential Repeat.

*Not satisfied indicates Grade below the passing marks prescribed for theory/practical.

10. The final percentage of marks (%) for the students graduating from 2022- 2023 shall be calculated as Grand CGPA (Cumulative Grade Point Average) multiplied by a factor of 10.

TABLE-1

Total Credits	L	T	P	End term Internal marks	Theory Assessment Exam (IA) marks	Total of theory exam and IA	Duration of theory exam	Practical marks					Grand Total marks	
								CA	CA	End term practical/ written exam	Vi va-voce	Total		
4	3	1	0	90	30	120	3 hours	40	0	0	0	0	160	
4	3	0	1	90	30	120	3 hours	0	0	10	20	10	40	160
4	0	0	4	0	0	0	NA	0	40	80#	40	40	160	160
4	1	0	3	30	10	40	1 hour	0	0	30	60	30	120	160
4	2	0	2	60	20	80	2 hours	0	20	40	40	20	80	160
2*	1	0	1	30	10	40	1 hour	0	10	20	20	10	40	80
2*	0	0	2	0	0	0	NA	0	20	40	40	20	80	80
2*	2	0	0	60	20	80	2 hours	0	0	0	0	0	0	80

*The assessment criteria of AEC, SEC and VAC courses of 2 credits will be as per the guidelines issued by the University from time to time.

Yines Gupta

REGISTRAR

Rules and Regulations

Leave Regulations

- Leave from the college is granted only in case of illness or for matter of urgent necessity.
- In case of urgent matter, the students must get leave sanction beforehand. For availing leave, application must be submitted before five days to the Principal and on return supporting documents (i. e. Medical Certificate & Fitness Certificate in case of medical leave) must be produced from a qualified medical practitioner. In any case, the College should be intimated within one week of proceeding on leave.
- Leave from a particular lecture/perception/ tutorial classes etc. should be obtained from the teacher concerned
- Benefit of Medical Certificate is NOT given while calculating marks to be awarded for regularity. However, medical certificates shall continue to be taken into account for the purpose of calculating attendance to appear for examinations.
- A student participating in activities listed in 5(I) above will also have to fulfil the above conditions regarding class test written assignments, projects, etc.
- For students participating in activities listed in 5(I) above while calculating the total no. of lectures delivered in the College, for their course of study in each academic year, the no. of lectures etc., in each subject delivered, during the period of absence for that purpose shall not be taken into account [Ord, VII.2. (9)(a)(i)]
- A student in the categories listed in 5(I) above, will get the benefits of attendance for Internal Assessment for the classes missed as per the existing provisions of Ordinance VII.2.(9)(a)(1).

Every student is supposed to attend not less than two-third of lectures and practicals delivered in the College separately for their course of study in each academic year. The Principal of a College may consider, on the basis of the Medical Certificates produced, exceptionally hard cases of students who had fallen seriously ill or had met with an accident during the year disabling them from attending classes for a certain period, with a view to determining whether the lectures etc. delivered during the said period, or a part thereof, could be excluded for purposes of calculation of attendance of the year and decide each case on their own merits.

Rules of Attendance

The students are required to fulfil the university requirement of attendance in order to be n eligible to appear in the annual examination. The minimum attendance required is 66.6% in both lecture and tutorial classes.

The University Ordinance VII, Clause 2-A, part (ii) states that the Principal of the College shall have the power to strike off the name of a student who is grossly irregular in attendance in spite of warning or when the absence of the student is for such a long period that they cannot put in requisite percentage of attendance.

Ordinance VII

1. Subject to the provisions of sub-clauses (2) and (3).

a. In the case of a student who is selected as a member of the N.C.C. to participate in the annual N.C.C. Camps or is deputed to undertake Civil Defense work and allied duties, or in the case of a student who is enrolled in the National Service Scheme and is deputed to various public assignments by or with the approval of the Head of the institution concerned, Or a student who is selected to participate in sports or other activities organized by the Inter-University Board or in national or international fixtures in games and sports approved by the Vice-Chancellor, or a student who is required to represent the University at the Inter-University Youth Festival, or a student who is required to participate in periodical training in the Territorial Army or a student who is deputed by the College to take part in Inter-College sports, fixtures, debates, seminars, symposia or social work projects, or a student who is required to represent the College concerned in debates and other extra- curricular activities held in other Universities or such other activities approved by the Vice-Chancellor for this purpose, in calculating the total number of lectures etc. delivered in the College, or in the University, as the case may be, for their course of study in each academic year, the number of lectures etc., in each subject delivered, during the period of absence for that purpose shall not be taken into account.

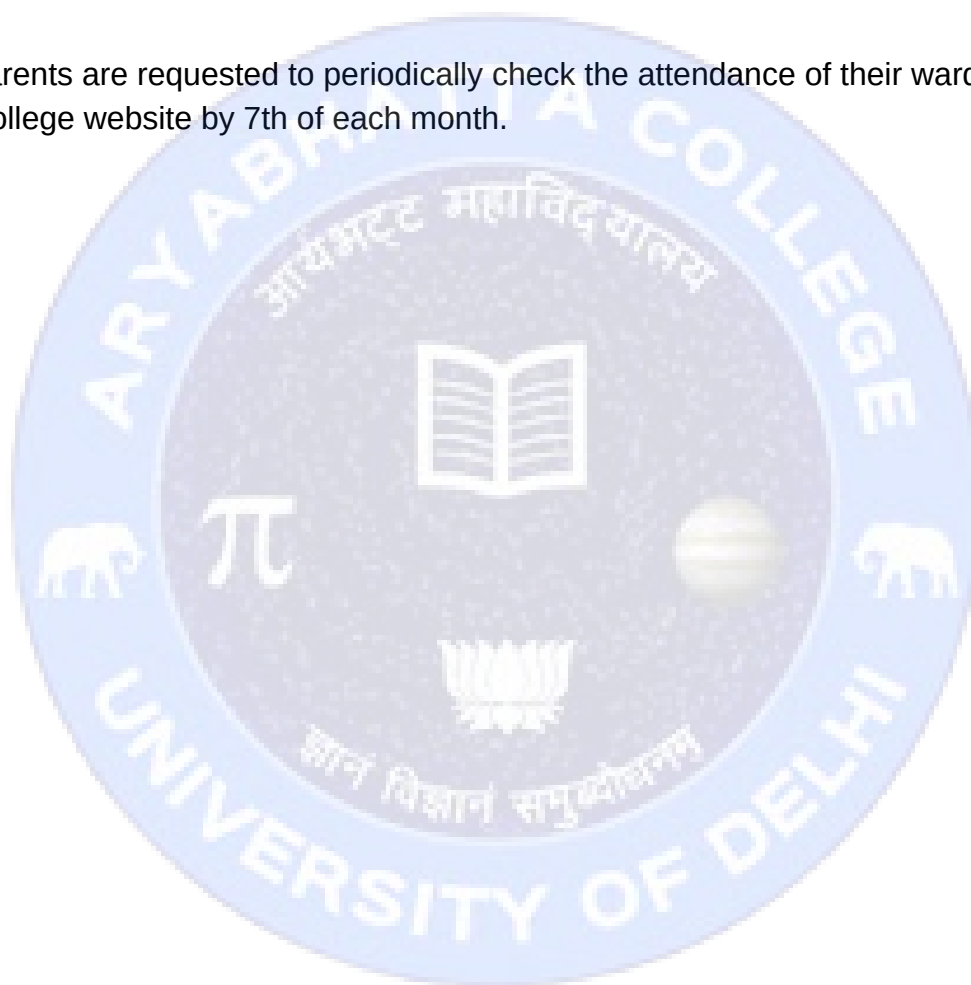
b. The Principal of a College may consider, on the basis of the Medical Certificates produced, exceptionally hard cases of students who had fallen seriously ill or had met with an accident during the year disabling them from attending classes for a certain period, with a view to determining whether the lectures etc. delivered during the said period, or a part thereof, could be excluded for purposes of calculation of attendance of the year and decide each case on its own merits.

2. A College shall notify on the notice board the final attendance position of each of its students within three days of the dispersal of the classes in the last session of the academic year. Not later than five days, thereafter, a student may, by an application to the Principal of the College, claim benefit of exclusion of lectures under sub-clause (a) above on grounds to be specified and accompanied by the relevant documents. All such applications submitted within time shall be considered and disposed of by the Principal of the College at least 3 days prior to the commencement of the examination, in which the student is intending to appear.

3. The benefit of exclusion of lectures contemplated in categories (i) or (ii) of sub-clause (a) above, either separately or jointly, shall in no case exceed 1/3 of the total number of lectures delivered.

4. In the case of a married woman student who is granted maternity leave, in calculating the total number of lectures delivered in the College or in the University, as the case may be, for her course of study in each academic year, the number of lectures in each subject delivered during the period of her maternity leave shall not be taken into account.

5. The parents are requested to periodically check the attendance of their ward uploaded on the college website by 7th of each month.



Discipline Policy

1. Every student admitted to the College is required to maintain discipline and good conduct in and outside the College during the period of their stay in the College. A student shall be liable to disciplinary action for any act of indiscipline. Disciplinary action may involve warning, fine and/or suspension from classes or even from the College (Ordinance XV (B) and XV(C) of the University).
2. Students shall conduct themselves in a civil and dignified manner and desist from any offensive behavior towards any section of the College community. Uncivilized behaviour and/ or language shall be strictly dealt with.
3. Any act of violence, ragging and any form of sexual harassment will invite severe punishment. Complaints regarding the above may be directed to the Principal, Members of the Discipline Committee or Members of the Committee against sexual harassment.
4. The students are advised not to bring outsiders with them in the College premises. If any outsider is found indulging in activities resulting in indiscipline, they shall be invariably handed over to the police and strict disciplinary action shall be taken against the student who brought such outsiders in the College premises.
5. Students shall maintain silence in classroom and desist from disorderly behaviour. They must not loiter in the corridors or in front of classrooms. During their free periods, students are advised to work in library, or spend time in the common room without causing any disturbance.
6. Student shall take proper care of the College furniture and fixtures. They must not cause any damage to the College property.
7. Students are not allowed to park their cars in the College premises (including the parking space). Students, are, however, allowed to park their scooters/ motorcycles only in the parking space provided for this purpose.

Maintenance of Discipline Among the Students of University

1. All powers relating to discipline and disciplinary action are vested in the Vice-Chancellor. The Vice-Chancellor may delegate all or such powers as they deem proper to the Proctor and to such other persons as they may specify in this behalf.
2. Without prejudice to the generality of power to enforce discipline under the Ordinance, the following shall amount to acts of gross indiscipline:

- a. Physical assault, or threat to use physical force, against any member of the teaching and non-teaching staff of any Institution/ Department and against any student within the University of Delhi.
- b. Carrying of, use of, or threat of use of any weapons.
- c. Any violation of the provisions of the Civil Right Protection Act, 1976
- d. Violation of the status, dignity and honour of students belonging to the scheduled castes and tribes.
- e. Any practice-whether verbal or otherwise derogatory to women.
- f. Any attempt at bribing or corruption in any manner.
- g. Wilful destruction of institutional property.
- h. Creating ill-will or intolerance on religious or communal grounds.
- i. Causing disruption in any manner of the academic functioning of the University system;

3. Without prejudice to the generality of their powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as may seem to them appropriate, the Vice Chancellor, may in the exercise of their aforesaid order or direct that any student or students:

- a. be expelled; or
- b. any student or students be, for a stated period, rusticated; or
- c. be not, for a stated period, admitted to a course of study in a College, Department or Institution of the University; or
- d. be fined with a sum of rupees that may be specified; or
- e. be debarred from taking a University or College or Departmental Examination(s) for one or more years; or
- f. that the result of the student or students concerned in the Examination(s) in which they have appeared be cancelled.

4. The Principal of the College, Heads of the Halls, Deans of Faculties, Heads of Teaching Departments in the University, the Principal, School of Open Learning and Librarians shall have the authority to exercise all such disciplinary powers over students in their respective Colleges, Institutions, Faculties and Teaching Departments in the University as may be necessary for the proper conduct of the Institutions, Hall and teaching in the concerned Departments. They may exercise their authority through, or delegate authority to, such of the teachers in their Colleges, Institutions or Departments as they may specify for these purposes.

5. Without prejudice to the power of the Vice Chancellor and the Proctor as aforesaid, detailed rules of discipline and proper conduct shall be framed. These rules may be supplemented, where necessary, by the Principals of Colleges, Heads of Halls, Deans of Faculties and Heads of Teaching Departments in this University. Each student shall be expected to provide them- self a copy of these rules.

At the time of admission, every student shall be required to sign a declaration that on admission they submit themselves to the disciplinary jurisdiction of the University who may be vested with the authority to exercise discipline under the Acts, the Statutes, the Ordinances and the rules that have been framed therein by the University.

Use of Mobile Phones

The use of Mobile phones is strictly prohibited in the classroom /Library /Corridors /Laboratories. Any student found violating this rule shall face stringent action and imposition of fines.

Ragging - Prohibition and Punishment

Ordinance XV-C

In its strictest measures to curb the menace of ragging, the Supreme Court has set punishment for it. In case of harassment, either physically or mentally, of freshers by seniors or any other student, such students will be booked by the police (by registering F.I.R.), expelled from the College and denied future admissions.

1. Ragging in any form is strictly prohibited within the premises of college/department or Institutions and any part of Delhi University system, as well as on public transport

2. Any individual or collective act or practice of ragging constitutes gross indiscipline and shall be dealt with under this Ordinance.

3. Ragging, for the purposes of this Ordinance, ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior by other students and includes individual or collective acts or practices which

- involve physical assault or threat or use of physical force;
- violate the status, dignity and honour of women students;
- violate the status, dignity and honour of students belonging to the scheduled castes and tribes;
- expose students to ridicule and contempt and affect their self-esteem;
- entail verbal abuse and aggression, indecent gestures and obscene behaviour.

4. The Principal of a College, the Head of the Department or an Institution, the authorities of College, or University Hostels, of Halls of Residence shall take immediate action on any information of the occurrence of ragging.

5. Notwithstanding anything in Clause (4) above, the Proctor may also enquire into any incident or ragging and make a report to the Vice-Chancellor of the identity of those have engaged and the nature of the incident.

6. The Proctor may submit an initial report establishing the identity of the perpetrators of ragging and the nature of the ragging incident.

7. If the Principal of a College or Head of the Department or Institution or the Proctor is satisfied that for some reason, to be recorded in writing, it is not reasonably practical to hold such an enquiry, he/ she may so advise the Vice- Chancellor accordingly.

8. When the Vice-Chancellor is satisfied that it is not expedient to hold such an enquiry, their decision shall be final.

9. On the receipt of a report under clause (5) or (6) or a determination by the relevant authority under clause 7 disclosing the occurrence of ragging incidents described in clause 3(a) (b) and (c), the Vice-Chancellor shall direct or order rustication of a student for a specific number of years.

10. The Vice-Chancellor may in other cases of ragging order or direct that any students be expelled or be not for a stated period, admitted to a course of study in a college/ departmental examination for one or more years or that the result of the student or students concerned in the examination or examinations in which they appeared be cancelled.

11. In case where students who have obtained degree or diplomas of Delhi University are found guilty under this ordinance, appropriate action will be taken under Statute 15 for withdrawal of degrees or diploma conferred by the University.

12. For the purpose of this ordinance abetment to ragging will also amount to ragging.

13. All institutions within the Delhi University system shall be obligated to carry out instruction/ directions issued under this ordinance, and to give aid and assistance to the Vice-Chancellor to achieve the effective implementation of the Ordinance.

Note: Order of the Vice-Chancellor in pursuance of Ordinance XV-C:

Where incident(s) of ragging are reported to the Vice-Chancellor by any authority under this Ordinance, the student(s) involved in ragging, shall be expelled for a specified term, designated in the order. Non-students involved in reports of ragging will be proceeded with under the criminal law of India; they will also be rendered ineligible for a period of five years from seeking enrolment in any of the institutions of the University of Delhi. Students against whom necessary action is taken under this note, will be given post decisional hearing, with strict adherence to the rules of natural justice.

Anti Ragging & Discipline Committee : 2024-25

S.No.	Name	Mobile No.	Email address
1	Dr. Pawan Kumar (Discipline Committee Convener)	9416110394	pawan@aryabhattachcollege.ac.in
2	Mr. Chandan Bharti Mishra (Anti-Ragging Committee Convener)	9540838628	chandanmishra@aryabhattachcollege.ac.in
3	Prof. Balraj Singh	9818544491	bdu@aryabhattachcollege.ac.in
4	Dr. Dev Prakash Mishra	7011225973	devprakashmishra@aryabhattachcollege.ac.in
5	Dr. Gursharan Rastogi	9312314203	gursharan@aryabhattachcollege.ac.in
6	Dr. Dharam Kumar	9891039509	dharamkumar@aryabhattachcollege.ac.in
7	Dr. Birendra Kumar	9971746054	birendra@aryabhattachcollege.ac.in
8	Dr. Reena Ragi	9650160001	reenaragi@aryabhattachcollege.ac.in
9	Dr. Yogender Singh	9871759028	yogendersingh@aryabhattachcollege.ac.in
10	Mr. Gufran Malik	7827960882	gufranmalik@aryabhattachcollege.ac.in
11	Dr. Anuj Kumar	9891604044	dr.anuj@aryabhattachcollege.ac.in
12	Mr. Gagandeep Sharma	8082032982	gagandeep@aryabhattachcollege.ac.in
13	Ms. Neha Kumari	9868974056	neha@aryabhattachcollege.ac.in
14	Ms. Gayatri Yadav	9560545029	gayatri@aryabhattachcollege.ac.in
15	Ms. Kavita	9873086785	kavita@aryabhattachcollege.ac.in

The Sexual Harassment of Women in Workplace

*(Prevention, Prohibition and Redressal) Act, 2013,
Ministry Of Law and Justice)*

Ordinance 16.6

An Act to provide protection against sexual harassment of women at workplace and for the prevention and redressal of complaints of sexual harassment and for matters connected therewith incidental thereto.

WHEREAS sexual harassment results in violation of the fundamental rights of a woman to equality under articles 14 and 15 of the Constitution of India and her right to life and to live with dignity under article 21 of the Constitution and right to practice any profession or to carry on any occupation, trade or business which includes a right to a safe environment free from sexual harassment;

AND WHEREAS the protection against sexual harassment and the right to work with dignity are universally recognized human rights by international conventions and instruments such as Convention on the Elimination of all forms of discrimination against Women, which has been ratified on the 25th June, 1993 by the Government of India.

AND WHEREAS it is expedient to make provisions for giving effect to the said Convention for protection of women against sexual harassment at the workplace.

For details see the website: <http://indiacode.nic.in/acts-in-pdf/142013.pdf>

Financial Assistance And Awards

All India Entrance Scholarships

The University holds a competitive examination in Delhi in the month of October each year for the award of All India Entrance Scholarships, 50 in number, of the value of Rs. 250/- per month, tenable for three years, for pursuing a course of study for an honours degree in Delhi University.

The competition is open to the students who have passed the Senior School Certificate Examination from the Central Board of Secondary Education, New Delhi. The application form for the competition shall be available at Branch vii (1), Room No. 61, Main University Campus on any working day between 9:30 a.m. to 12:30 p.m. after 1st August each year. The application form shall be accepted from the eligible candidate, along with examination fee of Rs.50/-.

Fee Concession and Scholarship Committee

The College has a Fee Concession and Scholarship Committee which aims at providing financial aid to students in need. Besides, fee concession extended to students who apply for the same and are considered eligible, the Committee has also introduced certain new scholarships from 2015-16, such as:

- **Vivekananda Medhavi Chattra Yojna:** Extended to scholars who have distinguished themselves academically.
- **Major Dhyanchand Yojna:** Extended to scholars who have distinguished themselves in the area of sports.
- **Dr. B. R. Ambedkar Yojna:** Extended to scholars from reserved category in need of financial assistance.
- **Library Mitra:** An award extended to a student who uses library as a scholastic tool fully and diligently.

Three Memorial awards, with a cash prize of 2500/- each, instituted by Prof.B.Mangalam, Department of English for students of English honours.

- **R.R.Sharma Memorial Award** (for the topper in 1st year in English Department)
- **K.R.B.Memorial Award** (for the topper in 2nd year in in English Department)
- **Seethalakshmi Memorial Award** (for Overall topper in 3 years in in English Department)

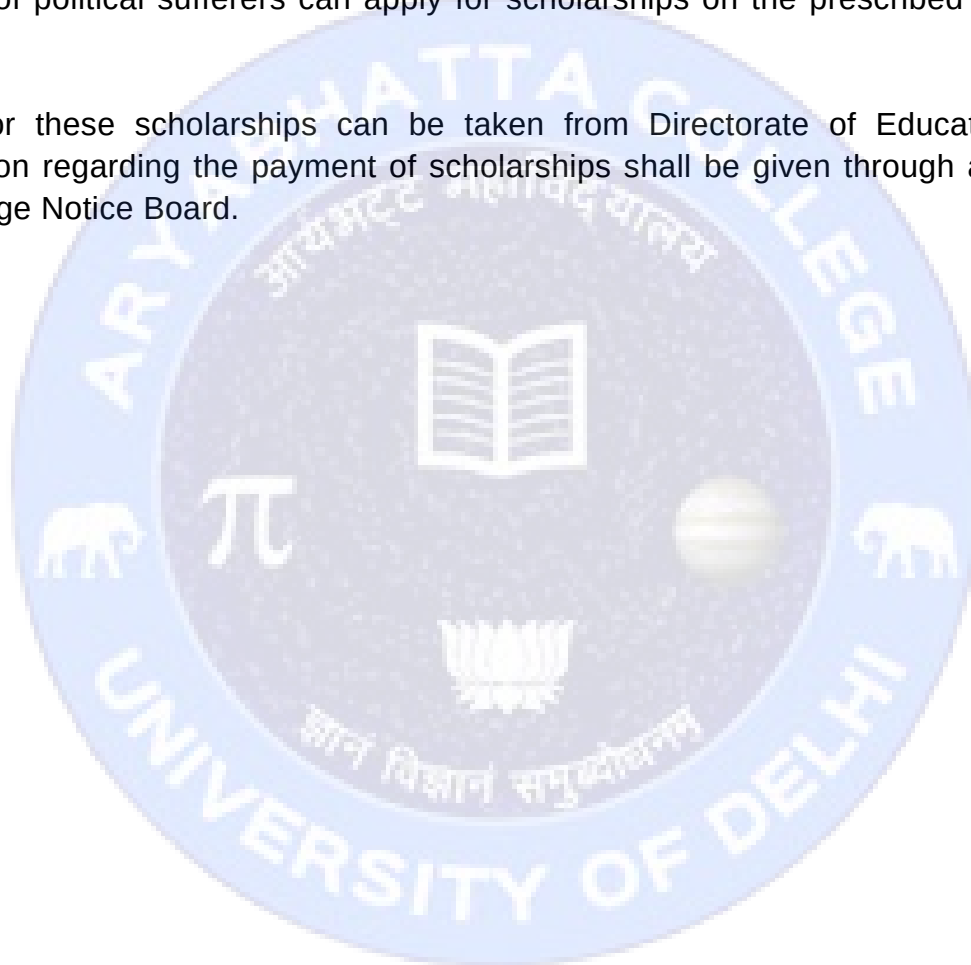
- **Dr. Ravi Bhushan Prasad Memorial Award** for best student in psychology. It's given to third year student scoring highest CGPA throughout graduation.

The College has proposed to constitute an endowment fund. The funds accrued fund would be used to assist students in need of financial assistance.

Scholarships to SC/ST Students

Students belonging to scheduled castes/scheduled tribes/ backward classes and children of political sufferers can apply for scholarships on the prescribed application forms.

Forms for these scholarships can be taken from Directorate of Education, Delhi. Information regarding the payment of scholarships shall be given through a notice on the College Notice Board.



College Library



The Aryabhata College Library was established in 1973 to serve the academic and information needs of the users of Ram Lal Anand College (Evening) which was renamed as Aryabhata College in 2015. The college library occupies two stories complex adjacent to the Taregna Block of the College. It is user focused centre of learning resources that meets the academic and research needs. The library is automated using Integrated Library Management System 'SOUL' (Software for University Library) developed by INFLIBNET. The Library acquired and installed SOUL software in the year 2004 and was able to automate its operations by 2006 after creation of database of all books and library services. Currently library is using SOUL 3.0 Version. It comprises of an efficient OPAC (Open Access Public Catalogue) module which allows users to check the status of availability of books in the library. The library has a Reading Room with the seating capacity of 60 students and a collection of more than 59000 books on Commerce, Hindi, English, Psychology, Management Sciences, Political Science, History and Computer Science. It has subscription of national and international 20 periodicals/magazines and 9 Newspapers (print form) in Hindi and English languages. The library provides access to database of 98000 e-books and approximately 10000 e-journals through NLIST subscription. In addition to the NLIST facility the users can utilize the e-resources accessible through DULS (Delhi University Library System) through College Network and Remote Login facility. The library remains open on all working days from 8:30 AM to 5:00 PM, except Sunday(s), and other gazetted holidays.

Membership

Membership is granted to all bonafide students for one year only. The library card is a smart card which works both as a Library Card, as well as an Id-Card. Students are required to surrender the card before the end-term examination of 1st year, 2nd year & 3rd year. The students are required to get library clearance in order to obtain their admission ticket to be able to appear in the end-semester examination.

With the receipt of the admission ticket, the validity of the Id-Card expires. Students who are promoted to the second/third year are required to obtain get fresh membership for the new academic session.

Library Registration

The following documents are required for registration:

- College Fee Receipt which works as Identity Card immediately after the admission into 1st/3rd/5th Semester till this card is issued.
- One passport size photograph

Privileges of Members

The member shall be privileged to borrow a specific number of books/documents from the library:

Course	No. Of Books	Period
B.A. (Programme)	4	14 days
B.Com Course	4	14 days
Hons. Courses	4	14 days

Loss of Library Membership Card

The loss of library membership card should be immediately reported at the circulation counter or to the Librarian and an FIR should be filed with the police station where it was lost for getting a fresh card. Any loss that may be incurred on account of misuse/loss of library membership card will be the sole responsibility of the member concerned.

Loss of Book(s)

The loss of book(s) should be immediately reported in writing to the Librarian. The member should replace the book(s) within 15 days of report of loss. In case the book is a part of a volume set, the entire set is to be replaced.

In case of the loss of book, which is out of print, the member is required to submit the relevant certificate from the distributors/bookseller. In case of a local publisher, the member shall have to bring the relevant certificate from the publisher confirming the non-availability of the book.

Overdue Charges

Overdue charges of Rs.2/- per day shall be charged in case the book(s) is/are not submitted by the due date. Overdue charges are collected through 'Conscience Box' method and no receipt is issued for it. Before the overdue charges, the membership card may be withheld in one week if the book(s) is/are not submitted within 30 days from the due date.

Reminder

If a member does not return the book(s) after 3 reminders, the matter will be referred to the Principal.

NO Dues Certificate

A No Dues Certificate will be signed by the librarian to the members, on the prescribed form obtainable from the library for issuance of admission ticket for university examination

Breach of Library Rules

As the College Library is the place for individual studies, it is important to keep an atmosphere of quiet and dignity in the library. Talking and smoking are strictly prohibited in the library. Any student whose act or behavior is deemed as undesirable by the Librarian may be refused admission to the library.

Care of Books/Documents

Library books are costly and often rare. They should be used and handled with care. Member shall not write upon, damage, tear down the leaves or make a mark on any book. Before leaving the library circulation counter, the member must satisfy themselves whether the book lent to them, is in sound condition. If not, then they should immediately bring the matter to the notice of the Librarian or the library staff. Otherwise the member is responsible for any damage noticed/reported later or at the time of returning the book. A member shall be responsible for any damage to or loss of the book(s) or the document(s) belonging to the library while under their use, and shall be required to replace such book or document. Penalty for book loss damage, mutilated or defaced by marking, shall be fixed by the library.

Change of Address

Any change in residence address of any member may be intimated in writing to the Librarian and Admin Office.

Staff Council Committees

1. Admission Committee

- Hons. Courses Admission Coordination Committee
- B. A. Programme & B. Com. Admission Coordination Committee
- Admission Grievance Committee
- Extra-Curricular Admission Committee
- Sports Admission Committee
- Ward Quota Admission Committee
- Document Verification Committee (Reserved Seats)

2. Anti – Ragging Committee

3. Discipline Committee

4. Workload Committee

5. Time Table Committee

6. Media Coordination Committee

7. Academic Planning Committee

8. NCC

9. NSS

10. Sports Committee

11. Generic Elective Coordination Committee

12. Value Added Course Coordination Committee

13. Skill Enhancement Course Coordination Committee

14. Ability Enhancement Course Coordination Committee

15. Multidisciplinary Coordination Committee

16. Function Committee

17. Add on Course Committee

18. Teachers Representative on P.F. Committee

19. Prospectus and Magazine Committee

20. Research and Publication Committee

- 21. Canteen Committee**
- 22. Infrastructure Committee**
- 23. Purchase Committee**
- 24. Website Committee**
- 25. Alumni Relations Committee**
- 26. Students Advisory and Grievance Committee**
- 27. Foreign Students Advisory Committee**
- 28. Environment and Aesthetics Committee**
- 29. Placement Cell**
- 30. Adventure and Nature Society**
- 31. Gandhi Study Circle**
- 32. Fee Concession Committee**
- 33. Activity Cells:**
 - Finance & Investment Cell
 - Marketing Cell
 - Entrepreneur Cell
 - Enactus
 - The start-up Club
- 34. Library Committee**
- 35. Gender Sensitisation Committee**
- 36. Institutional Social Responsibility Committee**
- 37. National Education Policy Implementation Committee**
- 38. Art and Culture Committee**
 - Debating Society
 - Theatre Group
 - Music Society
 - The Heritage & SPIC MACAY Society
 - Photography Club
 - Dance Society
 - North East Students Cell

Students' Corner

A number of student societies function in the college. Purpose of these societies is to provide opportunities for self-expression and training. They also help in all round development of the students. The college also holds seminars, debates, cultural programs etc. to encourage creative activities among the students. Co-curricular societies are run by students under the guidance of a Staff Advisor.

Academic Societies

- English Literary Association
- Commerce Society (Vanijya)
- Hindi Society (Hindi Sahitya Parishad)
- Business Economics Society
- History Society (Tathagat)
- Mathematics Society (Sigma)
- Political Science Society (Parisa)
- Computer Science Society (Tech Pioneer)
- Economics Society (Mind Over Matter)
- Psychology Society (Srijan)
- B.A. Program Society (Arahat)
- BMS Society (Sankalp)

Schemes

- National Cadet Corps
- National Service Scheme

Extra-Curricular Societies

- Debating Society
- Epicure: The Culinary Art Cell
- Theatre Society (Rangmanch)
- Photography Club (PICWIC)
- Adventure and Nature Society
- Gandhi Study Circle
- The Music Society
- The Entrepreneurship Cell
- Enactus
- The Heritage and SPICMACAY Society
- Finance & Investment Cell

- The Marketing Cell
- Nibs & Brushes
- Dance Society
- North East Students Society
- Startup Club
- Placement Cell

Student Council

The College's Student Council shall be affiliated to the Delhi University Student Union.

Medical Facilities

The College is equipped with the necessary medical facilities to attend to any urgent medical situation arising during college hours with respect to students.

Games and Sports

The College has facilities for a number of outdoor and indoor games conducted under the supervision of the Physical Education teacher.

- Taekwondo
- Gymnastics
- Athletics
- Cricket
- Table Tennis
- Volley Ball
- Kho-kho
- Boxing
- Football
- Kabaddi
- Chess
- Badminton

Teaching Staff

S.No.	Name	Designation	Department
1	Prof. Manoj Sinha	Professor-Principal	Administration/ Political Science
2	Prof. J.K. Singh	Professor	Commerce
3	Dr. Monica Aggarwal	Professor	Commerce
4	Dr. Vinay Kumar	Associate Professor	Commerce
5	Dr. Aanchal Gupta	Assistant Professor	Commerce
6	Mr.Sanket Shekhar	Assistant Professor	Commerce
7	Dr. Shivani Raheja	Assistant Professor	Commerce
8	Ms. Tripti Goel	Assistant Professor	Commerce
9	Dr. Ruchi Jain	Assistant Professor	Commerce
10	Dr. Ruchi Sharma	Assistant Professor	Commerce
11	Dr. Prabhu Dayal Saini	Assistant Professor	Commerce
12	Dr. Ranjan Kumar	Associate Professor	Computer Science
13	Dr. Priti Jagwani	Assistant Professor	Computer Science
14	Dr. Sonal Linda	Assistant Professor	Computer Science
15	Dr. Deepak Sharma	Assistant Professor	Computer Science
16	Ms. Mona Adlakha	Assistant Professor	Computer Science
17	Mr. Gagandeep Sharma	Assistant Professor	Computer Science
18	Ms. Upasana Singh	Assistant Professor	Computer Science
19	Ms. Neha Kumari	Assistant Professor	Computer Science
20	Mr. Hemant Kumar	Assistant Professor	Computer Science
21	Mr. Harish Dhawan	Associate Professor	Economics
22	Dr. Kartikeya Kohli	Associate Professor	Economics
23	Prof. Surajit Deb	Professor	Economics
24	Dr. S.L. Chakravorty	Associate Professor	Economics
25	Dr. Gursharan Rastogi	Associate Professor	Economics
26	Dr. Deepika Goel	Associate Professor	Economics
27	Dr. N.M. Singh	Assistant Professor	Economics
28	Dr. Astha Ahuja	Associate Professor	Economics
29	Dr. R.K. Dwivedi	Associate Professor	English
30	Prof. B. Mangalam	Professor	English

31	Dr. Geeta Budhraj	Associate Professor	English
32	Ms. Priti M. Gacche	Assistant Professor	English
33	Dr. Kamayani Kumar	Assistant Professor	English
34	Mr. Binoy Bhushan Agarwal	Assistant Professor	English
35	Ms. Roshni	Assistant Professor	English
36	Ms. Alka Lakhera	Assistant Professor	English
37	Dr. Rajendra Dayal	Associate Professor	Political Science
38	Dr. Tripurari Sharan	Associate Professor	Political Science
39	Dr. Satish Kumar Jha	Associate Professor	Political Science
40	Dr. Rajiv Kumar Ranjan	Assistant Professor	Political Science
41	Dr. Shiv Poojan Prasad Pathak	Assistant Professor	Political Science
42	Mr. Devki Nandan	Assistant Professor	Political Science
43	Dr. Rashmi Rai	Assistant Professor	Political Science
44	Mr. Anand Saurabh	Assistant Professor	Political Science
45	Dr. Kailash Prakash Singh	Professor	Hindi
46	Dr. Dev Prakash Mishra	Associate Professor	Hindi
47	Dr. Balraj Singh	Professor	Hindi
48	Dr. S.B.N. Tiwari	Associate Professor	Hindi
49	Dr. Promila	Assistant Professor	Hindi
50	Dr. Dharendra Bahadur Singh	Associate Professor	Hindi
51	Dr. Neetu Jai Singhani	Assistant Professor	Hindi
52	Dr. Birendra Kumar	Assistant Professor	Hindi
53	Dr. Rashmi Tyagi	Assistant Professor	Hindi
54	Dr. Rajesh Kumar	Associate Professor	History
55	Dr. Reena Ragi	Assistant Professor	History
56	Dr. Pawan Kumar	Assistant Professor	History
57	Dr. Krishna Murari	Assistant Professor	History
58	Dr. Sangeeta Kumari	Assistant Professor	History
59	Ms. Namita Singh	Assistant Professor	History
60	Mr. Sachin Chauhan	Assistant Professor	History

61	Dr. Sachin Kumar	Assistant Professor	History
62	Prof. Narender Kumar	Professor	Mathematics
63	Dr. Naveen Kumar Jain	Assistant Professor	Mathematics
64	Dr. Yogender Singh	Assistant Professor	Mathematics
65	Ms. Aakanksha Singh	Assistant Professor	Mathematics
66	Mr. Gufran Malik	Assistant Professor	Mathematics
67	Dr. Chandrashekhar Nishad	Assistant Professor	Mathematics
68	Mr. Dheeraj Singh	Assistant Professor	Mathematics
69	Dr. Manoj Singh	Assistant Professor	Mathematics
70	Dr. Halley Singh Thokchom	Assistant Professor	Psychology
71	Dr. Anisha Juneja	Assistant Professor	Psychology
72	Dr. Neera	Assistant Professor	Psychology
73	Dr. Ankit Prakash	Assistant Professor	Psychology
74	Dr. Sunil Gupta	Assistant Professor	Psychology
75	Dr. Thangbiakching	Assistant Professor	Psychology
76	Dr. Varsha Singh	Assistant Professor	Psychology
77	Ms. Soshomi Makang	Assistant Professor	Psychology
78	Mr. Chandan Bharti Mishra	Assistant Professor	Environmental Studies
79	Dr. Ram Krishna	Assistant Professor	Environmental Studies
80	Ms. Cherry Uppal	Assistant Professor	Management Studies
81	Mr. Pardeep Singh	Assistant Professor	Management Studies
82	Dr. Shipra Agrawal	Assistant Professor	Management Studies
83	Ms. Kavita	Assistant Professor	Management Studies
84	Dr. Girish Garg	Assistant Professor	Management Studies
85	Dr. Tripti	Assistant Professor	BBE
86	Ms. Gayatri Yadav	Assistant Professor	BBE
87	Ms. Mridula Sharma	Assistant Professor	BBE
88	Mr. Abhishek Jaiswal	Assistant Professor	BBE
89	Mr. Ravi Karar	Assistant Professor	BBE
90	Dr. Anuj Kumar	Director	Physical Education

Non-Teaching Staff

Administration Department		
S.No.	Name	Designation
1	Mrs. Anju Aggarwal	Administrative Officer
2	Mr. Sunil Singh Lingwal	Section Officer
3	Mr. Anurag Sharma	Senior Personal Assistant
4	Mr. Harjeet Singh	Instructor (OMSP)
5	Mr. Saurabh Garg	Sr. Technical Assistant
6	Mr. Lokesh	Senior Assistant
7	Mr. Kishore Kumar	Electrician
8	Mr. Pankaj Kumar	Senior Assistant
9	Mrs. Monika Ahuja	Assistant
10	Mr. Arvind Krayla	Assistant
11	Mr. Ashu Kumar	Assistant
12	Ms. Arti Rani	Junior Assistant
13	Mr. Ram Shanker Pandit	Junior Assistant
14	Mr. Ravi Kumar Shrivastava	Junior Assistant
15	Ishika	Junior Assistant
16	Deepak Kumar	Junior Assistant
17	Mr. Dinesh Kumar	Office Attendant
18	Mr. Parmanand	Office Attendant
19	Mr. Jai Ram	Office Attendant
20	Mr. Vinay Kumar	Comp. Lab Attendant

Accounts Department		
1	Mr. Ganesh Chandra Das	Section Officer
2	Ms. Anupriya	Senior Assistant
3	Ms. Subala Gautam	Senior Assistant
4	Mr. Anil Kumar Jha	Junior Assistant
5	Mr. Athar Imam Khan	Junior Assistant
6	Ravi	Junior Assistant

Library Department		
1	Dr. Dharam Kumar	Librarian
2	Ms. Ritu Rana	Professional Assistant
3	Mr. Purushottam	Professional Assistant
4	Mr. Ravi Kumar Mudgal	Semi Professional Assistant
5	Mr. Mohd. Adnan Siddiqi	Library Assistant
6	Mr. Santosh Bisht	Library Assistant
7	Mr. Bed Ram Devkota	Library Attendant
8	Mr. Manoj Kumar	Library Attendant
9	Mr. Rajeev	Library Attendant
10	Mr. Jitendra Kumar	Library Attendant
11	Mr. Sanjay Kumar	Library Attendant
12	Mrs. Sabita Kumari	Library Attendant
13	Mr. Niranjan Kumar	Library Attendant
14	Mr. Kamal Tiwari	Library Attendant
15	Mr. Gorakh Kumar	Library Attendant
16	Mr. Dharmendra Kumar Meena	Library Attendant

Proposed Seat Matrix 2024-25

Sl.No	Course	UR	SC	ST	OBC	EW S	Sports/ECA		PWD	Foreign n studen ts	K.M.	C.W.	Total	PMSSS
			15%	7.50%	27%	10%	2.5+2.5=5%		5%	10%	5%	5%		
1	B.A. Prog (Economics+Maths)	21	8	4	14	5	2	2	3	5	3	3	52	
2	B.A. Prog (English+Psychology)	21	8	4	14	5	2	2	3	5	3	3	52	
3	B.A. Prog (History+Pol.Sc.)	21	8	4	14	5	2	2	3	5	3	3	52	2
4	B.Com Course	21	8	4	14	5	2	2	3	5	3	3	52	2
5	B.Com.(Honours)	21	8	4	14	5	2	2	3	5	3	3	52	
6	B.A.(H) Economics	21	8	4	14	5	2	2	3	5	3	3	52	
7	B.A.(H) English	21	8	4	14	5	2	2	3	5	3	3	52	
8	B.A.(H) Hindi	21	8	4	14	5	2	2	3	5	3	3	52	
9	B.A.(H) History	42	16	8	28	10	2	2	5	10	5	5	104	2
10	B.A.(H) Political Sc.	42	16	8	28	10	2	2	5	10	5	5	104	2
11	B.A.(H) Psychology	21	8	4	14	5	2	1	3	5	3	3	52	
12	B.Sc.(H) Computer Sc.	21	8	4	14	5	2	1	3	5	3	3	52	2
13	B.Sc.(H) Mathematics	21	8	4	14	5	2	1	3	5	3	3	52	
14	B.A.(H) Business Eco	42	16	8	28	10	1	1	5	10	5	5	104	
15	Bachelor of Management Studies (BMS)	42	16	8	28	10	1	1	5	10	5	5	104	
Grand Total		399	152	76	266	95	28	25	53	95	53	53	988	

Seat Matrix for ECA Quota for the Academic year 2024-25

Category SL No.	Category	Sub Category SL No. (if applicable)	Sub-category (if applicable)	No. of Seats offered
1.	CREATIVE WRITING	1a.	Creative Writing (Hindi)	1
		1b.	Creative Writing (English)	1
2.	DANCE	2a.	Indian Classical	1
		2b.	Indian Folk	1
		2c.	Western	1
3.	DEBATE	3a.	Debate (Hindi)	2
		3b.	Debate (English)	2
4.	DIGITAL MEDIA	4a.	Photography	1
5.	FINE ARTS	5a.	Sketching & Painting	1
6.	MUSIC (VOCAL)	6a.	Music (Vocal) Indian	1
		6b.	Music (Vocal) Western	1
7.	MUSIC (INSTRUMENTAL: Indian)	7f.	Harmonium	1
		7g.	Indian Flute	1
8.	MUSIC (INSTRUMENTAL: Western)	8a.	Drums	1
		8g.	Keyboard	1
9.	THEATRE	--	Theatre	4
13.	NSS	--	NSS	4
Total ECA Seats being offered				25
Percentage of Seats being offered to ECA (between 1% to 4% of the total intake)				2.5%

Fees and Fines

- Securities are refundable within 3 years from the date the student leaves the College.
- Special fee equivalent to US Rs.18000/- p.a. shall be charged from the Foreign Students.
- College dues are to be paid ONLINE. Cash/Cheques/Pay Orders/Drafts etc., are not accepted.
- In case a student fails to pay their dues within one month of the due date as notified, their name will be struck off from the College rolls. Fine on late payment of fee will be decided by the college in due time.
- Fine on Library books: General Re.2/- per day & Overnight Rs. 2/- per day.
- Membership fee of Rs.300 for the Alumni Association will be charged from all students.
- A fine of Rs. 300/- will be imposed for loss of Identity Card.

Fee Structure 2024-25

S.No	Course Name	Fees
1	B.A (H) BUSINESS ECONOMICS	33030
2	B.Sc. (H) COMPUTER SCIENCE	36730
3	B.A. PROG.	18730
4	B.A.(H) ECONOMICS	19030
5	B.A.(H) ENGLISH	18730
6	B.A.(H) HINDI	18730
7	B.A.(H) HISTORY	18730
8	B.A.(H) POLITICAL SCIENCE	18730
9	B.Sc.(H) MATHEMATICS	21730
10	B.A.(H) PSYCHOLOGY	22030
11	B.COM. COURSE	19030
12	B.COM. (HONS.)	19030
13	BACHELOR OF MANAGEMENT STUDIES (BMS)	33030
14	All Course PWD	1205
Note :Foreign Student Fee extra : 18000		

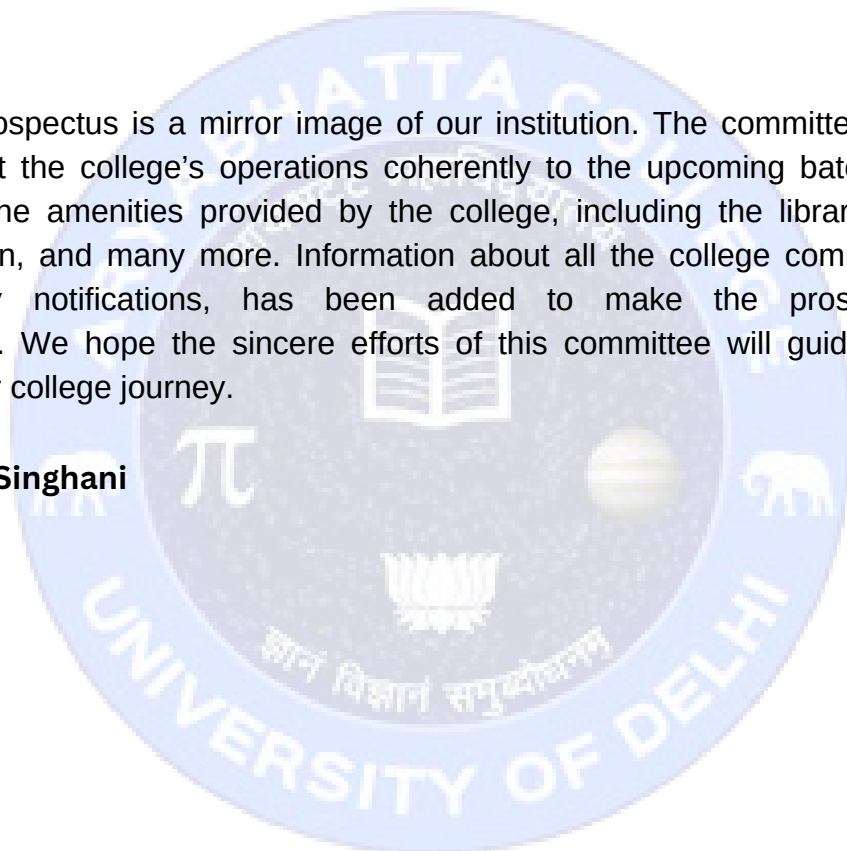
Prospectus Committee

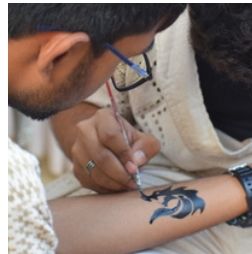


Mr Lokesh (Member), Dr Aanchal Gupta (Member), Professor Manoj Sinha (Principal), Dr Neetu Jai Singhani (Convenor), Ms. Tripti Goel (Member)

The college prospectus is a mirror image of our institution. The committee has worked hard to present the college's operations coherently to the upcoming batch. The cover page reflects the amenities provided by the college, including the library, staff room, ground, canteen, and many more. Information about all the college committees, along with university notifications, has been added to make the prospectus more comprehensive. We hope the sincere efforts of this committee will guide you as you embark on your college journey.

Dr. Neetu Jai Singhani
Convenor





New Building

नई इमारत



Aryabhata College University of Delhi

 Benito Juarez Road,
New Delhi-110021, India.

 011-24110490

 admin@aryabhatacollege.ac.in

 +91-11-24117284

 www.aryabhatacollege.ac.in

आर्यभट्ट महाविद्यालय दिल्ली विश्वविद्यालय

 बेनिटो हुआरेज़ रोड
नई दिल्ली-110021(भारत)

 011-24110490

 admin@aryabhatacollege.ac.in

 +91-11-24117284

 www.aryabhatacollege.ac.in