

# Aryabhata College

UNIVERSITY OF DELHI

Ref. AC/SU/2020/1409

Date: 20.02.2020

## NOTICE INVITING TENDER

Sealed Tenders are invited from eligible event managers/ firms to organize 2 days' Annual Cultural festival at Aryabhata College, University of Delhi on 05th and 06th March 2020.

The requirements pertaining to stage organization, sound and music, printing, co-ordination & communication etc. are enclosed with this notice.

Complete profile of the company along with documents in support of financial competence (i.e. last three years Income Tax return, PAN No, GST Registration No., and license from the competent authority for commercial event management) must be provided with the tender.

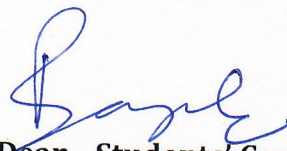
The tender to be submitted through post/ by hand in sealed envelope and addressed to "The PRINCIPAL, ARYABHATTA COLLEGE, UNIVERSITY OF DELHI, BENITO JUAREZ ROAD (ANAND NIKETAN), NEW DELHI-110021" and should reach on or before 29.02.2020 upto 5:00 p.m.

The sealed envelope must be super scribed as "Tender for the Annual Cultural Festival 2019-20".

### Conditions:-

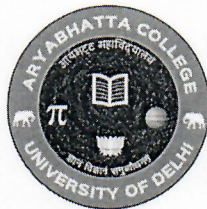
1. Earnest money deposit of Rs. 10000/-in the form of Demand Draft in favour of "ARYABHATTA COLLEGE" payable at New Delhi.
2. Work experience of at least 3 years.
3. Contractor should submit the following documents: -
  - Last 3 years ITR.
  - Copy of PAN card.
  - GST registration certificate.
  - Copy of Registration of Company.

The quotations will be opened on 02<sup>nd</sup> March 2020 at 10 a.m. in the Administrative Office.

  
Dean - Students' Council

  
(Dr. Manoj Sinha)  
Principal

प्राचार्य/Principal  
आर्यभट्ट महाविद्यालय/Aryabhata College  
दिल्ली विश्वविद्यालय/University of Delhi  
बेनिटी हुआरेज रोड/Benito Juarez Road  
नई दिल्ली-110021/New Delhi-110021



**ARYABHATTA COLLEGE  
(UNIVERSITY OF DELHI)  
BENITO JUAREZ ROAD, NEW DELHI-110021**

**ANNUAL FESTIVAL of 2 DAYS on 05th and 6th March 2020**

**PROFORMA QUOTATION FOR EVENT MANAGERS**

1. Name of the Organization : \_\_\_\_\_
2. Whether registered or not  
If yes, furnish Registration No. \_\_\_\_\_
3. Address : \_\_\_\_\_  
\_\_\_\_\_
4. PAN No. : \_\_\_\_\_
5. GST No. : \_\_\_\_\_

**(Auth. Signatory)  
Seal of the Firm**

**QUOTED RATES FOR PRODUCTION: - (Estimated Budget – 1.75 Lac).**

S. No.	REQUIREMENTS	SIZE/ QUANTITY	DAYS	RATE
1.	Stage with carpets and stairs on both sides	50' x 32'x6'	02	
2.	Ramp (professional)	16' x 8'	02	
3.	Backdrop (Banner of flex with iron frame)	40'x10'	02	
4.	<b>SOUND SYSTEM</b>			
	Top R.C.F. - JBL	08	02	
	Base R.C.F. - JBL	06	02	
	Side fill (JBL)	04	02	
	Foot Monitor (JBL)	04	02	
	DJM 900 Nexus	02	02	
	CDJ 2000 Nexus	04	02	
	Cordless Mic	05	02	
	Digital Mixer (SC48)	01	02	
	Amps	As per Artist	02	
	Lighting	As Required	02	
	Drum set (7 piece) with mic	01	02	
	Smoke Machine	02	02	
5.	<b>FURNITURE</b>			
	Sofa (3 seater)	12	02	
	Chairs	200	02	
	Center Table	06	02	
	Carpets	25'x25' & 100'x30'	02	
	Stall (8 Nos)	10'x15'x15'	02	
	Tent	300 Sq. Ft	02	
6.	<b>OTHERS</b>			
	Security	10 Bouncers	02	
	Barricade (double support mojo)	500 ft	02	
	Green room	6'x4'	02	

**(Rates must be quoted inclusive of GST).****TOTAL AMOUNT: -**

**(Auth. Signatory)**  
**Seal of the Firm**

**QUOTED RATES FOR ARTIST : - (Estimated Budget – 2.25 Lac).**

<b>S.No</b>	<b>ARTIST</b>	<b>DAYS</b>	<b>RATE</b>
1.	Nawaab	01	
2.	Landers		
3.	Gupz Shehra		
4.	Yuvraj Hans		
5.	Karan Aujla		
6.	Maninder Butter		
7.	Jass Manak		
8.	Guri		
9.	Gajendra Verma		
10.	Prabh Gill		
11.	Gurnazar		
12.	Jordan Sandhu		
13.	Dino James		
14.	Shirley Setia		
15.			

**(Rates must be quoted inclusive of GST).**

- **CHIEF GUEST WILL BE DECIDED BY THE COLLEGE MANAGEMENT.**
- **FREE PROMOTION BY ARTIST.**

**(Auth. Signatory)  
Seal of the Firm**

### Terms & Conditions of tender:-

- While mentioning rates kindly indicate any hidden charges, i.e. transportation, labour etc.
- GST No. must be quoted **(Rates must be quoted inclusive of GST)**.
- Experience in organizing such events in other colleges of University of Delhi. Please mention the names of the Colleges and indicate the years of experience (Documentary proof of each should be attached).
- The Principal reserves the right to accept/ reject some or all quotations without assigning any reason thereof.
- In the event the programme being cancelled due to unavoidable circumstances like rain etc., the event manager will ensure that the programme will be held on the following day.
- In case the artist is unavailable at the last moment due to unavoidable circumstances like being sick etc., the event manager will arrange another artist of the same stature from the provided list.
- College reserves the right to withdraw this tender anytime without any reason.
- TDS will be deducted as per rules.
- All the tenderers are required to submit their Bank details (RTGS, IFSC etc.)/bank mandate form alongwith a copy of PAN card.
- **Penalty of maximum 25% of the tendered amount on unsatisfactory performance and EMD shall be forfeited.**
- Envelope should be marked **"Tender for the Annual Cultural Festival 2019-20"**.
- Rates should be furnished against each item and must be in the supplied format.
- **Tenders must reach the College Office latest by 5 PM on 29.02.2020 and will be opened on 02.03.2020 at 10 AM in the Administrative Office.**
- **The payment will be made at the following terms: -**
  - a) **50% will be paid after preparation of stage, tent and furniture on 1<sup>st</sup> day.**
  - b) **50% will be paid within 3 working days after completion of event.**