

Action Taken report – Academic year 2020-21

(A) TEACHERS' FEEDBACK FOR THE COLLEGE

S.NO	CRITERIA	FEEDBACK	RECOMMENDATIONS/ACTION TAKEN
I	Feedback on Administrative Support		
1.	<ul style="list-style-type: none"> Administrative support from the Accounts staff 	<ul style="list-style-type: none"> 91% of the respondents agree that the accounts staff are efficient and well behaved in their dealing with teachers and students, while only 3% disagree with it. 	<ul style="list-style-type: none"> The college is satisfied with administrative staffs' performance as most of the teachers have found the employees of the accounts department to be co-operative, approachable and prompt in their dealings.
2.	<ul style="list-style-type: none"> Administrative support from the Library staff 	<ul style="list-style-type: none"> 78% of the respondent agree that the library staff is efficient and well behaved in their dealing with teachers and students while 19% of the respondents disagree with it. 	<ul style="list-style-type: none"> The committee has taken a note of performance of the library staff and the college principal has been proactively helping the staff to improve their efficiency. The committee recommends conducting regular workshops to improve the efficiency of the staff, and help them modify their behavioral problems.
II	Feedback on Academic Environment of the college		
3.	<ul style="list-style-type: none"> Syllabus responds to the emerging research and practical application needs of the field? 	<ul style="list-style-type: none"> 95% of the respondents agree that the syllabus responds to the emerging research and practical application needs of the field, while 4% are dissatisfied 	<ul style="list-style-type: none"> The college is contented with the response of the teachers in this area. Curriculum formation is done centrally at the university level and is subject to regular reviews for incorporating suggestions and amendments (if any).
4.	<ul style="list-style-type: none"> ICT facilities in Aryabhata College creating a technologically upgraded pedagogical environment 	<ul style="list-style-type: none"> 98% of the teachers agree that the ICT facilities in the college create a technologically upgraded pedagogical 	<ul style="list-style-type: none"> In the syllabi review meetings, faculty members from the college present their views on scope for improvement and incorporation of any changes.
5.	<ul style="list-style-type: none"> College able to offer a high level of 'job satisfaction' and conducive academic environment 		<ul style="list-style-type: none"> For elevating the quality of labs and classrooms, committee has recommended installation of

		<p>environment while 2% disagree with it.</p> <ul style="list-style-type: none"> • 93% teachers are satisfied with college is able to offer you a high level of 'job satisfaction' and a conducive academic environment, while 3% do not agree with the question 	<p>speakers, interactive boards, smart boards etc. in rooms to improve audio-visual teaching and ICT enabled learning.</p> <ul style="list-style-type: none"> ➤ To address the issues arising out of internet speed and connectivity, the college has approved two more internet connections for the buildings which will also help the current mode of online teaching during the pandemic. ➤ Initiatives has also been taken to educate, upgrade and develop the teachers' knowledge in terms of ICT tools and their applications by conducting FDPs. ➤ Committee encourages faculty members to continually identify the need for further technological enhancements and ways and means to cater to the same. ➤ Faculty responses reflect a high degree of job satisfaction and presence of a conducive academic environment. ➤ The college always encourages and promotes faculty initiates in all spheres i.e. academic, research, co-academic and co-curricular areas.
III	Feedback on Organisation Culture		
6.	<ul style="list-style-type: none"> • Contrasting opinions included in various institutional bodies like the governing body, staff council and staff association. 	<ul style="list-style-type: none"> • 79% of the respondent agree that contrasting opinions are included in various institutional bodies like the governing body, staff council and staff association, while 7% disagree with this. 14% are not sure. 	<ul style="list-style-type: none"> ➤ College provides freedom of expression to all the faculty members irrespective of their nature of job.
7.	<ul style="list-style-type: none"> • Department is supportive and provides a stress free working environment 	<ul style="list-style-type: none"> • 96% teachers agree that that their 	<ul style="list-style-type: none"> ➤ College reflects a democratic environment as various institutional bodies are consulted for decision making. ➤ Overall organization culture of the college is free from any kind of discrimination, cordial and emphasizes on honouring each individuals' identity.

		department is supportive and provides them with a stress free working environment, while 2% teachers disagree	<ul style="list-style-type: none"> ➤ Both at intra and inter departmental level, regular meetings are held to discuss and decide upon a diversity of issues. ➤ The committee recommended that departments should always be aware with the conditions and medical status of all the family members of the colleagues in this pandemic. ➤ During this pandemic, college extended a very warm gesture by regularly calling each individual faculty member to know their medical status and if any help is required.
IV	Feedback on Infrastructure of the Institution		
8.	<ul style="list-style-type: none"> • College has a good network of CCTV cameras covering all the important areas of the campus 	<ul style="list-style-type: none"> • 95% respondents agree that the college has a good network of CCTV cameras covering all the important areas of the campus whereas 2% disagree with it. 	<ul style="list-style-type: none"> ➤ There has been a strict instruction to the sanitation staff for timely cleaning of all washrooms according to the schedule provided. Schedule chart has been placed in each washroom itself which is filled on every round of cleaning.
9.	<ul style="list-style-type: none"> • College canteen is able to serve hygienic and nutritious food. 	<ul style="list-style-type: none"> • 75% teachers agree that the college canteen is able to serve hygienic and nutritious food, while 19% disagree with this question. 	<ul style="list-style-type: none"> ➤ Proper CCTV cameras are installed with full coverage at all important areas of the college premises. Committee recommended to regularly re assess the need for new installations. It also suggested to ensure that all CCTVs are functional at all times. ➤ The canteen staff has been instructed to clean canteen at regular intervals during the day so as to ensure hygienic delivery of food. They were also requested to minimize wastage of food. The college infrastructure has been advised to put up dustbins in front of the canteen with proper colour coding so that dry and wet food waste can be segregated. The staff

			<p>needs to be trained that food waste should not be mixed with plastic or any other waste. The college also recommends an awareness session of students and staff for waste segregation by our collaborating NGO.</p> <p>➤ Concerns for hygienic and nutritious food was taken into cognizance. The committee suggested the canteen committee to identify the specific issues and resolve them accordingly.</p>
--	--	--	--