

Action Taken report – Academic year 2019-20

Based on students feedback

S.No	Observations from students' feedback analysis / suggestions / remarks	Recommendations/ Action taken
1.	College grievance redressal system should be strengthened.	Taken into cognizance and suggested ways for handling grievances and prompt redressal.
2.	Students reported a dissatisfaction towards hygiene in washrooms, canteen and girls common room.	Committee acquainted the respective committees and authorities with the situation and asked to take necessary steps towards it.
3.	Online classes should be recorded for future reference	Committee recommended recording of the classes and left it to the discretion of individual faculty members
4.	Not more than 2-3 classes should be conducted at a stretch	Committee is of the opinion that if we provide breaks in time table then teaching would be stretched beyond official timings. College is following official time table even in online teaching.
5.	Teachers should mentor the students besides academics as they are going through a very tough phase.	Proper student mentoring schedule has been made and each faculty has been allocated with a group of students to mentor.
6.	Teachers should make use of ICT tools for higher impact	Committee recommended the computer science department to conduct a training programme for teachers to imbibe ICT skills.
7.	College should make a provision for extending help to students during this covid period	

8.	Teachers are requested to provide e – reading material	Committee observed that most of the teachers are pro active and are providing reading materials.
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