SUPPORTING DOCUMENTS FOR 4.4.2

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

S. No.	Description	Page No.
1.	Committees associated with Maintenance	2
2.	AMC bills and documents	3
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Benito Juarez Road (Anand Niketan), New Delhi-110021 "Phone: 24110490 "Fax: 24117284 "E-mail: admin@aryabhattacollege.ac.in "Website: www.aryabhattacollege.ac.in

1. Committees associated with Maintenance

S. No.	Committees associated with the maintenance of the college
1.	E-waste committee
2.	Garden committee
3.	Canteen committee
4.	Infrastructure and Purchase committees.
5.	Sports Committee
6.	Library committee
7.	Anti-Smoking Committee

2. AMC bills and documents

ARYABHATTA COLLEGE

(University of Delhi

T-1211

04.01.2019

Sir,

0

We have AMC agreement with M/s Infonet Systems for maintenance of computers & peripherals with a full time support Engineer at the college for a period of (1) One year w.e.f. 27.04.2018 to 26.04.2019 on total annual charges of Rs. 3,31,100/- which is payable @ Rs. 24,500/- per month(exclusive of GST) and remaining amount after expiry of 12th month. Λ copy of agreement was already sent to Account section.

Invoice No. IS/18-19/281 dated 01/01/2019 for the AMC has been received on 03/01/2019 for the month of December 2018 amounting to Rs. 28,910/-.

This may be forwarded to A/c section for payment please.

Assistant

50 (Admn) -

AO(Admn) - ADJawa

PRINCIPAL



Aryabhatta College

UNIVERSITY OF DELHI

Ref. No. AC/WO/2018/327(4)

Date: 09/05/2018

M/s Prime Cool Care, 1067-A/7, Near Bombay Building, Mehrauli, New Delhi-110030.

Sir,

Your Quotation for "Servicing and repairing of Air-conditioners" has been accepted at your quoted rates. We are pleased to issue work order as per the specifications given below:-

S. No	Description	Unit	Rate
1.	Windows AC Service	Per Unit	350
2.	Split AC Service	Per Unit	450
3.	Split AC installation	Per Unit	1500
4.	Split AC Removal Charge	Per Unit	550
5.	Split AC Refrigerant Refill	Per Unit	2500
6.	Copper Pipe with sleeve/meter	Per meter	225
7.	Drain pipe	Per meter	240
8.	Windows AC Refrigerant Refill	Per Unit	2250
9.	3 Core wire 80/120	Per meter	75
10.	50 Mfd capacitor	Per Piece	650

^{*}Final payment will be done as per actual no. of AC repaired/serviced. Any extra work excluding above items will be paid as per actuals.

Terms & Conditions:

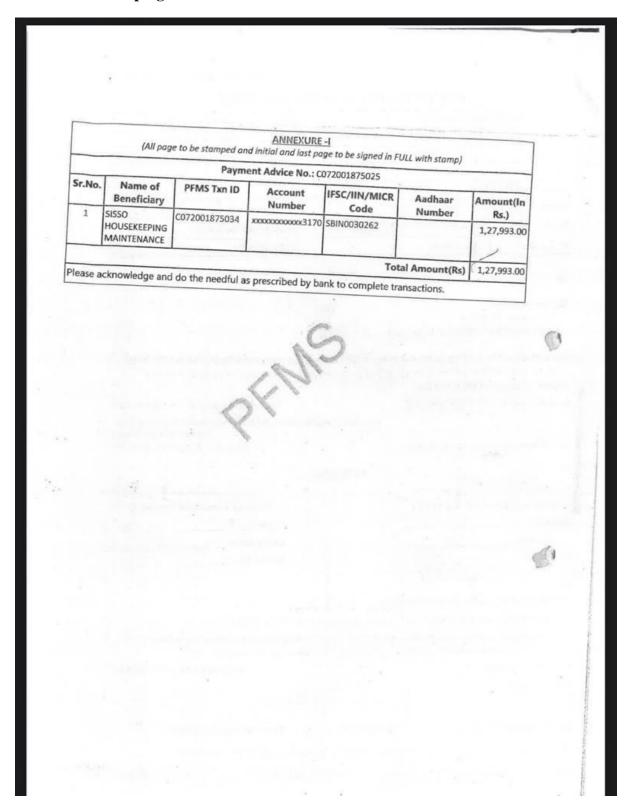
- 1. The work should be done as per the specification provided.
- 2. Taxes shall be deducted as per rules.
- 3. All payment after satisfactory completion of work.

You are requested to complete the work within 30 days from the receipt of this order.

Yours faithfully,

(Dr. Manoj Sinha) Principal

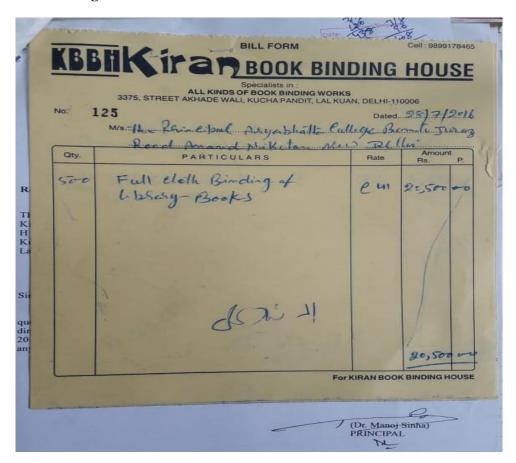
4. House Keeping Maintenance



5. Library Vacuum Cleaning



6. Book Binding Bill



7. Sports Stock Purchase

List of Sports Goods Required

S. No.	Table Tennis Dall Sports Goods	
		Required Quantity
2	Table Tennis Practice Balls Badminton D	10 Box
3	Dudininion Rackets (1)	10 Box
4		10 Pair
5	Badminton Shuttles (Yonex) 300) for practice Badminton Shuttle (Yonex) for Match Table Tennis Net	05 Box
6	Table Tennis Net	05 Box
7	TT Table	01
8	Volleyball Balls	01
9	Football	12
10	Cricket Bat (BDM) for Match	12
11	Cricket Bat (BDM) for Match Cricket Bat (BDM) for Practices	10
12	Kho-Kho pole	06
13	Inch tape 100 Meter	1 Pair
14	Inch tape 50 Meter	1
15	Cricket Helmet	1
16	Yoga Mat	04
17	Nails 6 Inch	04
18	Cristed David	20
19	Cricket Batting Gloves	04 pair
20	Cricket Leather Ball (Sonex) for matches	10 Box
21	Cricket Leather Ball (Kimati) for Practice	10 Box
22	BMI Machine (Omron HBF)	01
23	Cricket Vickey Green Balls	06 Box
24	Line Powder	40kg
100000	Ankle Weight 1kg	2 pair
25	Kettle bell weight 5kg	2 pair
26	Kettle bell weight 2kg	2 pair
27	Whistle Fox40	04
28	Stopwatch	02

The following member attended the meeting:

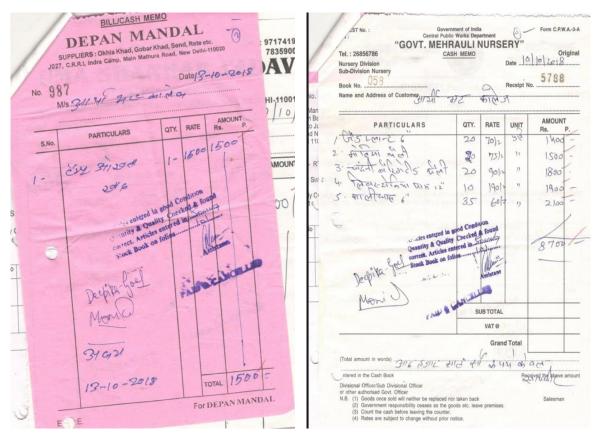
Prof. Narender Kumar (Convenor)

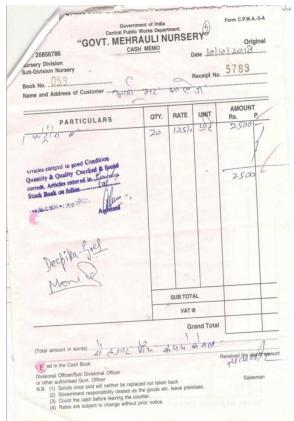
Or. Anuj Kumar

Dr. Neera

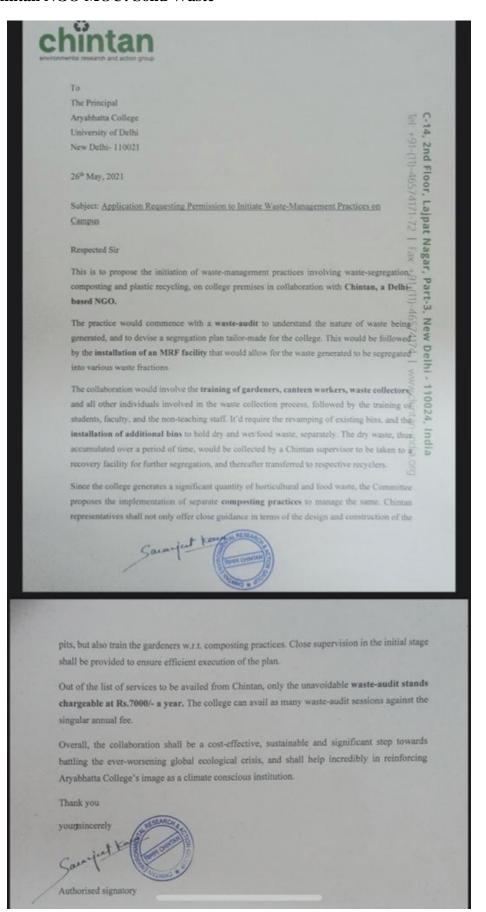
Dr. Abbiebal, Daniel

8. Garden Plant Bill





9. Chintan NGO MOU: Solid Waste



10. E waste Disposal



organizes:

e-waste Collection Drive

26th February 2019 27th February 2019 12:30PM-2:30PM 11:00AM-3:00PM

Venue

e-waste items to be collected

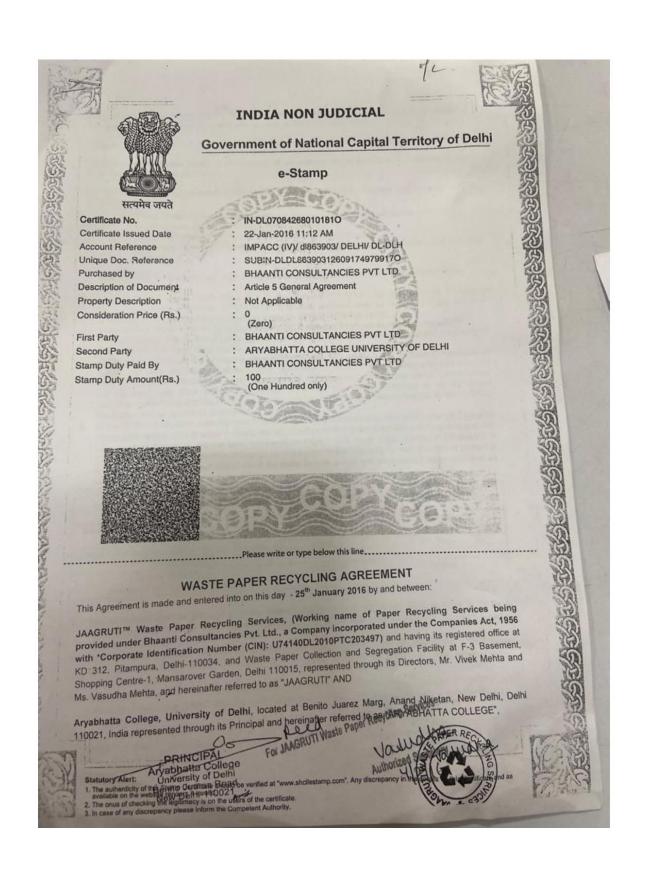
Mobile phones. HeadPhone/HeadSet, Earohone, Charger, Tablet, Battery, Dosklop(CPU+Monitor), LCD Monitor, Computer Cooling fans.
Printers (Including Cartidge), Caples. Boards, Regular Boards-Power Supply.

OutSide Multipurpose Hall

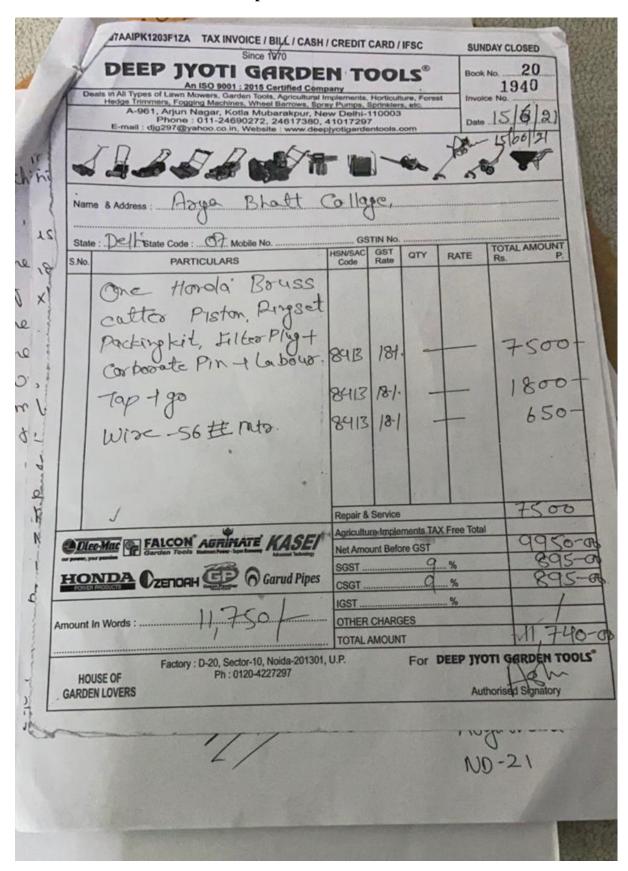
https://www.instagram.com/techpioneersofficial
 https://www.facebook.com/techpioneersofficial

https://celesl9.tech

11. Jaagruti MOU: Waste Paper Recycle

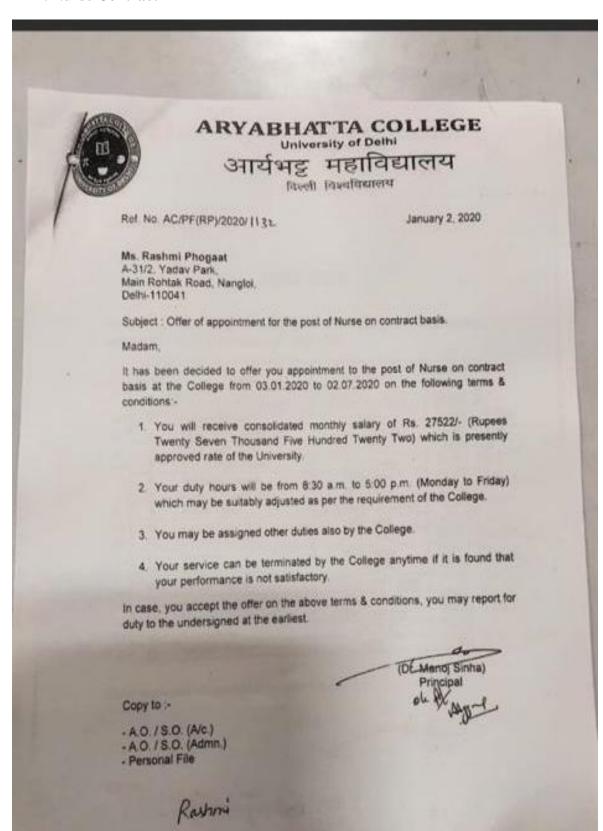


12. Breusche Cutter Machine repair



13. Rain Water Harvesting

Carl Carl		-
The state of the s		
	ARYABHATTA COLLEGE	
	(University of Delhi)	01.09.2021
6	Sir,	2015. Till now
	The rain water harvesting system of our College is in use since no cleaning and servicing has been done, therefore the rain was system is to be cleaned and serviced.	ter harvesting
	The scope of work is as under:-	
	The cleaning and servicing of rain water harvesting pits necessary cleaning and recharging of rain water harvesting removal of RCC precast cover slabs, cleaning and de-silting layers with acid wash, placing washed filter media in 1 replacement of damaged filter media if required, cleaning harvesting wells by mechanical/manual driven bogies and permembrane on top of the filter media to form a protective layer RCC slab on pits complete in all respect.	of filter media ayer including of rain water ilacing a textile
- 1/2	This is submitted for approval please.	
		Chim -
1	pk / and ra	oject Engineer
	PRINCIPAL	
100000000000000000000000000000000000000		



15. RO water Maintenance

Customer's	Name Arya	bhata Callage of South Canp and Niketeral 10	254 201 From:	H fosys - 1-oct - 20219	Contract No. KE- O	1.2020
Telephone :	991177	6233-				
Visit Date	Purpose of Visit (Specify)	Part replaced if any (Specify)	Amount Charged	Customer's Remarks	Customer's Signature	S.E. Sign.
- 9-2019		p.p. chne -				viky.
-10-20A		mem chuye pp filtwehne				Reet
-11-2079		FLUTYchange				(A)
8.12-19		P.P Chumas				Ames
- 01-20		P.P Change				Rower
-02-20		PP-+ PIPECLU				manish-
5-20	ACCOUNT OF SOME	punt Reeper	19			Aumas

16. Canteen Monthly License Fee



OB AUG ZOB

07th August, 2018

To,

THE PRINCIPAL

Aryabhatta Collage, University of Delhi,

Benito Juarez Road, New Delhi-110021

Ref.: AC/CANTEEN/2017/830, Dated: 23/11/2017.

Subject: Payment of College Canteen Monthly License Fee & Late Fee.

Respected Sir,

With reference to the above subject, this is for your kind information that I submit Rs.47,000/- (Rs. Forty-seven Thousand.) in form of DD No.:001849, Dated:01/08/2018 issued from HDFC bank Ltd. In favour of "Principal, Aryabhatta College" payable at New Delhi, towards the College Canteen Monthly License Fee for the period of December-2017 to July-2018, 8 Months @ Rs.5000/pm Total Rs.40,000/- & Late Fine charged for 7 months @ Rs.1000/pm Total Rs.7,000/-.

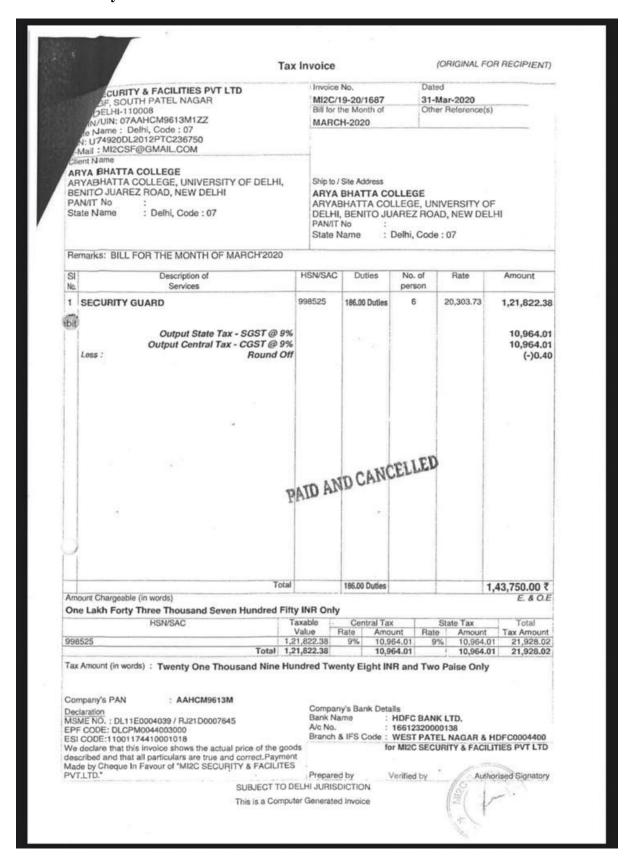
Thanks & Regards

For Aayush Hospitality Enterprises

Månoj Kumar Prop.

17

17. Security Services



18. Sulabh Contract

Sulabh International Social Service Organization H.No. 74, K-1 (Extn.), Mohan Garden, New Delhi: 110059 Original for Recipient Tel: +91 25351418, 25351771 GSTIN: 07AACTS0060N1ZE Tax Invoice Invoice No:SISSO/HK/2020/ 9196 Invoice date: 31.03.2020 Reverse Charge (Y/N): During the month of March 2020 State: DELHI Code 07 Place of Supply: Delhi Bill to Party Name : Arya Bhatt College, University of Delhi Address: Benito Juarez Marg, New Delhi-110021 The Principal GSTIN: 07AAALR0054R1DW Ref No. AC/Sulabh/2019/783 dated 27:09:2019 State: New Delhi Code Social CGST SGST 5. No. **Product Description** SAC Worker Rate Deduction Taxable Value Rate Amount Rate Total Employed Honorarium for 03 nos. Voluntary Social Workers 999459 14000.00 42000.00 0.00 42000.00 3780.00 3780.00 49560.00 14000.00 per month (03 nos.xRs.14000.00) Administrative Charges @ 20% 8400.00 756.00 756.00 9912.00 50400.00 4536.00 4536.00 59472.00 Total Invoice amount is words Total Amount before Tax 50400.00 Add: CGST @ 9% 4536.00 (Rupees Fifty Nine Toolsand Four Hundred Seventy Two only) Add: SGST @ 9% 4536.00 Total Tax Amount 9072.00 Total Amount after Tax: 59472.00 Bank Details GST on Reverse Charge Bank A/C: 53009783170 Certified that the particulars given above are true and correct Bank IFSC: SBIN0030262 For Sulabli International Social Service Organization Terms & conditions Common Seal Authorized signatory

19. Water Tank Supply



भारत सरकार

Government of India केन्द्रीय लोक निर्माण विभाग, Central Public Works Department



कार्यपालक अभियंता आई. एन. ए. प्रोजेक्ट मण्डल (विकास सदन के पीछे,) आई. एन. ए. नई दिल्ली–110023 दूरभाष/फैक्स: 011–24602510

Executive Engineer
INA Project Division,
(Behind Vikas Sadan)
INA, New Delhi 110023
Tel/Fax: 011-24602510
email ID —deleeinapd.cpwd@nic.in

सं0:54(79)/आई०एन०ए०प्रो०मं०/2014-15//27

दिनांक 25/02/15

सेवा में,

प्राचार्य, आर्यभट्ट महाविद्यालय, दक्षिणी परिसर, दिल्ली विश्वविद्यालय, बैनीतो जुआरेज मार्ग, नई दिल्ली ।

विषयः C/o Class Rooms (SPS Type) Double Stroye Structure at Ram Lal Ananad College (Evening), New Delhi. (Regarding exposed Brick work)

आदणीय महोदय,

उपरोक्त विषय में आपको सूचित किया जाता है कि इस पत्र के साथ 9वां रिनंग बिल की फोटो प्रति आपके कार्यालय को अग्रिम कार्यवाही हेतू भेजी जाती है।

सधन्यवाद

सलंग्नः उपरोक्तानुसार

(रमेश्य कुमार) कार्यपालक अभियंता आई०एन०ए०प्रो०मंडल के०लो०नि०वि०, आई०एन०ए० नई दिल्ली –110023

A:24(79) RLA/33

Ĺ							
-	th 100	g and fixing water closet squatting pan (Indian type W.C.pan) mm sand cast Iron P or S trap, 10 litre low level white P.V.C. cistern, including flush pipe, with manually controlled device					
	flushing	lever) conforming to IS: 7231, with all fittings and fixtures					
	(nanule	e, including cutting and making good the walls and floors					
	whereve	er required :					-
-	White '	Vitreous china Orissa pattern W.C. pan of size 580x440 mm					
)) 	with int	egral type foot rests	16	each	2900.00	43500.00	43500
	QTY B	F P-79 MB 224	15	cacn	3000.00	43300.00	143300
	-				2000100		
	Deswid	ing and fixing soil, waste and vent pipes :					
4	100 m						
4.1		fugally cast (spun) iron socket & spigot (S&S) pipe as per IS:					
-		BF MB 223 PAGE-98	306.71				+
-			306.71		000.00	58500.00	0
-		A	65 241.71	metre	900.00	205453.50	0
		В	241.71	metre	900.00		
	Demi	ding and placing on terrace (at all floor levels) polyethylene water					
75	stora	ge tank, ISI: 12701 marked, with cover and suitable locking agement and making necessary holes for inlet, outlet and overflow					
_	pipe	s but without fittings and the base support for tank. Y BF MB 224 PAGE-56	20000	İtr	5.50	110000.00	110000
	QI	D ND 2241 NOD-90			6.00		
81	wi pr	oviding and laying non-pressure NP2 class (light duty) R.C.C. pipes the collars jointed with stiff mixture of cement mortar in the oportion of 1:2 (1 cement: 2 fine sand) including testing of joints etc., implete:					
0	1.1 2	50 mm dia. R.C.C. pipe					
0	.1	YTY BF MB 224 PAGE-44	95.75	meter	325.00	31118.75	31118.7
					350.00		
•		Constructing brick masonry manhole in cement mortar 1:4 (1 cement: 4 coarse sand) with R.C.C. top slab with 1:2:4 mix (1 cement: 2 coarse sand: 4 graded stone aggregate 20 mm nominal size), foundation concrete 1:4:8 mix (1 cement: 4 coarse sand: 8 graded stone aggregate 40 mm nominal size), inside plastering 12 mm thick with cement mortar 1:3 (1 cement: 3 coarse sand) finished with floating coat of neat cement and making channels in cement concrete 1:2:4 (1 cement: 2 coarse sand: 4 graded stone aggregate 20 mm nominal size) finished with a floating coat of neat cement complete as per standard design:					
	82.1	Inside size 90x80 cm and 45 cm deep including C.I. cover with frame (light duty) 455x610 mm internal dimensions, total weight of cover and frame to be not less than 38 kg (weight of cover 23 kg and weight of					
		frame 15 kg):					
	82.1.1	With common burnt clay F.P.S. (non modular) bricks of class			1		
		designation 7.5 QTY BF MB 224 PAGE-45	6	Each	5000.00	30000.00	30000.00

20. Electricity Maintenance Expenses

(Ber	nito Juarez Road, Anand Niket	an, New Delhi, Dell	hi 110021) DVR-94
•		Voucher	28 9/20
Voucher No 91			400 W W W
Voucher Date 22/	09/2020	. Page	No 1 of 1
PARTICULA	R S	Debit Amount	Credit Amount
Chq.No. NEFT91 As	AINTENANCE EXPENSES Sanctioned Paid To Sh. Kishore Kumar of Submersible Pump At The College.	63,964.00	.00
101 UNION BANK	DF INDIA (652)	.00	63,964.00
(1 to 44) Total:		63,964.00	63,964.00
	Rupees Sixty-Three Thousand Nine Hu	undred Sixty-Four Only	-
Dealing Asstt	(ACACCOUNTS A.O.	SlChakuava Bursar	Principal
Dealing Asstt	Rupees Sixty-Three Thousand Nine Hundred	Bursar Sixty-Four Only	Principal
Dealing Asstt Received a sum of	Rupees Sixty-Three Thousand Nine Hundred	Bursar Sixty-Four Only	Princepal
Dealing Asstt Received a sum of Amount :-	Rupees Sixty-Three Thousand Nine Hundred	Bursar	Princepal
Dealing Asstt Received a sum of Amount :-	Rupees Sixty-Three Thousand Nine Hundred	Bursar Sixty-Four Only	Principal
Dealing Asstt Received a sum of Amount :-	Rupees Sixty-Three Thousand Nine Hundred	Bursar Sixty-Four Only	Principal

21. Civil Maintenance



Aryabhatta College

Ref. No. AC/WO/2020/353

Date: 01/12/2020

M/s. KKG Borewells, G/F, Shop No. D-11, Chattarpur Enclave, New Delhi-110074

Sir/Madam,

Your quotation for "Repairing work of submersible pump of the College" has been accepted at your quoted rates. As per recommendation of the committee, we are pleased to award work order for the work as per the specification given below: -

S.No	Description	Qty (Approx.)	Amount
1.	Submersible pump repair & service	1 Job	13170
2.	32mm MS Tube Galvanized pipe (6 mtr length)	7 length	11629
3.	Borewell flushing (with bucket)	1 Job	20000
4.	Submersible pump lifting and lowering work.	1 Job (2 Qty)	10000
5.	Fitting accessories	1 lot	4500
		TOTAL =	Rs. 59,299/-

GST will be paid extra @ 18% on total work done arrived after calculations/measurements.

PAID AND CANCE.

Terms and Conditions: -

TDS for I-Tax shall be deducted as per the rules.

Payment shall be made against satisfactory completion of the order.

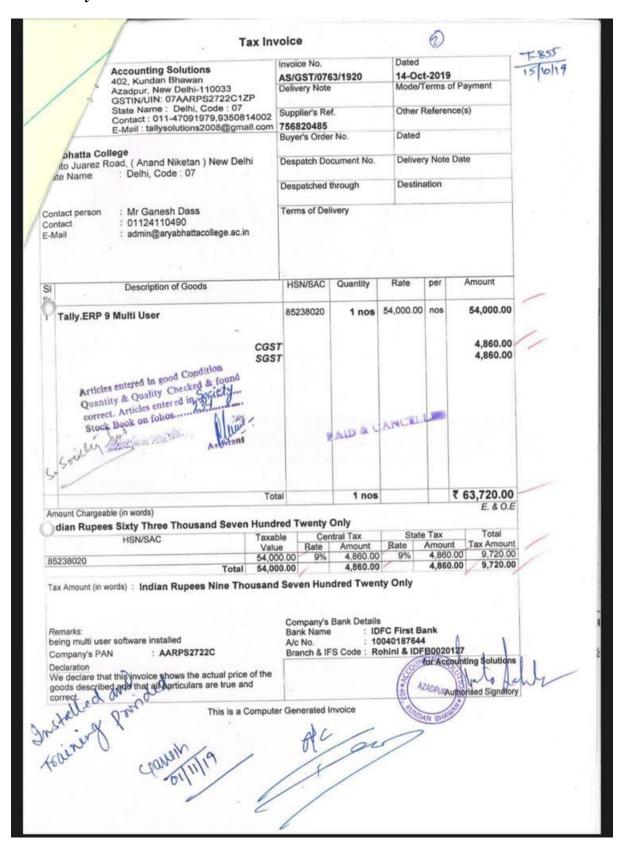
You are requested to complete the work within 10 days from the receipt of this order.

Yours faithfully,

Principal

(Dr. Manoj Sinha)

22. Tally -ERP



23. Computer Hardware Maintenance

	ABHATTA CO		
(Benito Juarez Road,	Anand Niketan, I	Vew Delhi, Delh	i 110021)
Voucher No 231	Payment Vou	cher	
Voucher Date 01/11/2019	DVR 230	- Dans N	
PARTICULARS	CVR142	Page No Debit Amount	
26 COMPUTER HARDWARE & MAINTENANCE Chq.No. NEFT231 Amount Paid To M/S Account Towards Installation Of Accounting Software (Towards) Multiuser)	no Calatta	63,720.00	Credit Amou
47 INCOME TAX/TDS Chq.No. NEFT231 Tds Deducted @2% From M/S Solutions On Amount Of Rs.54000	Accounting	.00	1,080.00
101 UNION BANK OF INDIA (652)		.00	62,640.00
(Enclosures (1-12))			,
Total:		63,720.00	63,720.00
Rupees Sixty-Three	e Thousand Seven Hundred	Twenty Only	
Dealing Asstt S. Received a sum of Rupees Sixty-Three Thousand	A.O. d Seven Hundred Twenty	Burgar Only	Principal
A LIL			
Amount :- 63,720.00/-			
(albeadom)	Dat	te	
Amount :- 63,720.00/-	Dat	te	
Amount :- 63,720.00/-	Dat	te	

24. Software Maintenance





345, Vardhman Fortune Mall, Community Centre, G.T. Kamal Road, Near Gujranwala Town, Delh-110033 Cell # 9811012686 (O): 011-47087456 (R): 011-27232755 vijay_kants@hotraal.com, issbwc@yahoo.com, issbwc@yanal.com

NAM	E : ARYABHATTA COLLEGE DELHI UNIVERSITY		Invoice No 127 Dated 02/09/2020
S.No.	PARTICULARS		Amount
1.	Annual Maintenance Cost of Software. Increase 10% Amc after 2 years as per condition	1,48,500.00 14,850.00	1,63,350.00
	BANK : INDIAN OVERSEAS BANK ACC NO : 028802000002862 IFS CODE : IOBA0000288 PAN : ALVPS1128D GSTIN : 07ALVPS1128D1	1,48,500.00 14,850.00	
	CGST AMOUNT 9% SGST AMOUNT 9%	14702.00 14702.00	29404.00
	Rupees in Words: - One Lakh Ninety two Thousan fifty four Only.	d seven Hundred	23-704.00
		Total	1,92,754.00

Terms & Condition

1. 2.

E. &.O.E

This is computer generated invoice no signature required.

22

25. Changing lights: LED



26. Infrastructure minutes for maintenance

Minutes of the Infrastructure Committee Meeeting held on 16 May 2019

1,

The following were present:

Pardeep Singh

Garima Srivastava

Neera

Ankit Prakash

Vinay Kumar

Yogender Singh

Mona Adlakha

Harish Dhawan

Shyam Sunder Sharma

Surajit Deb, in the Chair

The Principal was present in part of the meeting to share information and some concerns

The following items were taken up for discussion and recommendations provided

Elevator for Taregna Block.

The approval for the lift installation was provided earlier by this Committee. The CPWD has given a PE for Rs. 18 lakh. An administrative approval for the same is recommended. The Project Engineer is requested to obtain names of firms that are more popular and with better after-sales service in our area so as to suggest the same for tender to the CPWD.

Blackboards for additional floor.

The purchase committee is requested to procure the required number as per procedure

Use of available paving material.

The available pavers should be used for the storage area behind the SPS Part A and for a temporary parking area along the construction site barricaded area

4. Electric Power sharing with RLA College.

The Committee Convenor has previously recommended payment of 50% share of the Electricity Bill to the RLA college. This action is approved. It is recommended that a sub-meter be installed to record total consumption by our college. Additionally, sub-meters be installed at the under-construction teen-dukaan to enable charging the shopkeepers for their usage.

5. Coordination with RLA College.

Regarding the development and use of the Sports Ground (including levelling/grassing/sports mesh) and regarding controlling/restricting access between the two colleges, a meeting with the RLA College was recommended. The Convenor was requested to initiate this meeting and include the sports teacher in the deliberations.

6. New Academic Block.

(a) Flooring and wall cladding: It was recommended that there should be no wall cladding using granite stone. Also, use of granite stone flooring be restricted to

- (1) corridors on the ground and First Floor
- (2) All toilets,
- (3) All staircases
- (4) lift passages.

Flooring with minor patterns and borders using sandstones (kota stone, baroda stone, Jaisalmer etc.) for the other rooms.

Stone/wooden/Bamboo tile flooring only for Principal office and rooms on lst, 2nd and 3rd floor directly above the Principal office.

Tactile flooring for visually challenged be provided on all floors, as well as appropriate signage.

- (b) Electrical design and layout: The committee requested the college to demand detailed electrical layout designs before the execution of the same. This be treated as urgent.
- (c) Advance Payment: A request from CPWD for an additional advance of Rs. 7.__ crore. The college has up till date provided a total of Rs. 10.05 crore. However, the college has not received a single RA bill to show the usage of the funds provided. In the absence of the RA bills, the entire amount of Rs. 10.05 crore becomes an advance which is not permitted as per rules. The committee recommended that an advance payment of Rs. 4 crore to keep the total payment within tendered value of Rs. 14.68 crore. Payment beyond this amount would necessitate complete bills up to this value. The Chief Engineer and the ADG, CPWD be informed of the current situation.
- (d) Landscaping Consultant: Exterior landscape designs should be demanded from the CPWD at the earliest. Additionally, it is advisable to hire the services of a landscape architect for the exteriors. The same is recommended.
- (e) Reporting on New Academic buildings: The Principal reported that the college has requested the CPWD to accept the additional 3 floors as additional work in the existing contract to hasten the completion of the work. The Principal reported that the total available funds for the buildings is presently Rs. 22.05 crore (10 from UGC, 7 from University and 5.05 from RLA college).
- Architectural and Structural drawings of SPS Parts A and B.

Despite many requests and reminders, the CPWD has not provided final layout and structural drawings as well as layout of water, sewage and electricity lines for both the SPS buildings Parts A and B. These drawings are essential for maintenance and repair purposes and for any future modifications. The Committee recommended that letters in this regard be sent again with copy to the ADG CPWD.

The meeting end with thanks to the char

A July Pardeep Singh

Yogender Singh

27. College Power Back up



28. Resource Utilization Policy

 $\frac{https://aryabhattacollege.ac.in/iqac/637814159572297812RESOURCE\%20UTILISATIO}{N\%20POLICY.pdf}$

29. Infrastructure Policy

 $\frac{https://aryabhattacollege.ac.in/iqac/637814156396387655Infra\%20maintenance\%20Policy\%20.pdf}{}$