

SUPPORTING DOCUMENTS FOR 2.5.2

2.5.2 Mechanism to deal with Internal Examination related Grievances is transparent, time-bound and efficient

Redressal of Grievances

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1. Minutes of the meeting- college & department level

Minutes of Meeting- College level

	ARYABHATT	A COLLEGE		
	New Delhi	-110021		
Minutes of meeting of the moderation of IL IV and V	Monitoring Com	mittae f. T.		
	Semesters stud	lents held on 03	05 2018 at 2:00	r m in
the Principal's Room.			.00.2016 at 2.00	p.m. m
Present :-				
1. Dr. Manoj Sinha, Pr	i			
Dr. Rajesh Kumar.	Bursar			
 Dr. Kartikeya Kohli Dr. S.B.N. Tiwari, N 	Secretary Staff	Council		
5. Shri N.M. Singh, Me	mber			
The Committee went throu	gh the Internal	Assessment Sch	eme 2003 of Dell	ni
University and decided that	t benefit for atte	ndance for Inter	nal Assessment	for the
class missed, will be given	as per the existing	ng provisions of	Ordinance VII.2	9)(a)(i).
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(Dr. Rajesh Kumar)	(Dr. Kartil	keya Kohli)	(Dr. Manoj	Sinha)
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	70.	fre	ambile	
(Dr. S.B	N. Tiwari)	N.M-SI	ngh)	
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Minutes of Meeting- Department level

Meeting of the department of Economics was held on 15th November, 2018 at 1-pmin the college State room to discuss the following issues: 1.) Internal assessment seconds of each year 4 teacher were analysed & then thecessary moderations were done. Teachers of every exempter compared their records and did she required moderations. 2.) It was felt that some students had a very poor attendance records incina therefore they should be given proper warning for the next semester 3.) Some students had also not submitted assignments or appeared for tests during the semester. Suggestions were teken as to how to deal with such cases. It was felt that medical & other senuine problems could medical & other senuine problems could be considered while taking retests but be considered while taking retests but other cases should be dealt very seriously. 4.) The members were informed about a meeting with the principal on 22/11/2018 at 1 pm in the college and it was decided to meet at 12 pm on the same day to discuss problems to be listed to the 5.) Kembers also felt short services of Mr. Dinesh Kumar were sanspartory & could be extended hollow

2. Reporting of Discrepancy

ARYABHATTA COLLEGE University of Delhi



आर्राभट्ट महाविद्यालय दिल्ली विश्वविद्यालय

Ref.No./AC/IAMJ2020/435

Date- 17.6.2020

NOTICE

All the regular students are hereby informed that Internal Assessment records of current semester session 2019-20 have been uploaded on the college website. Kindly check your internal assessment marks carefully, in case of any discrepancy please inform this college office latest by 20th June, 2020.

PHRICIPATIOPAI

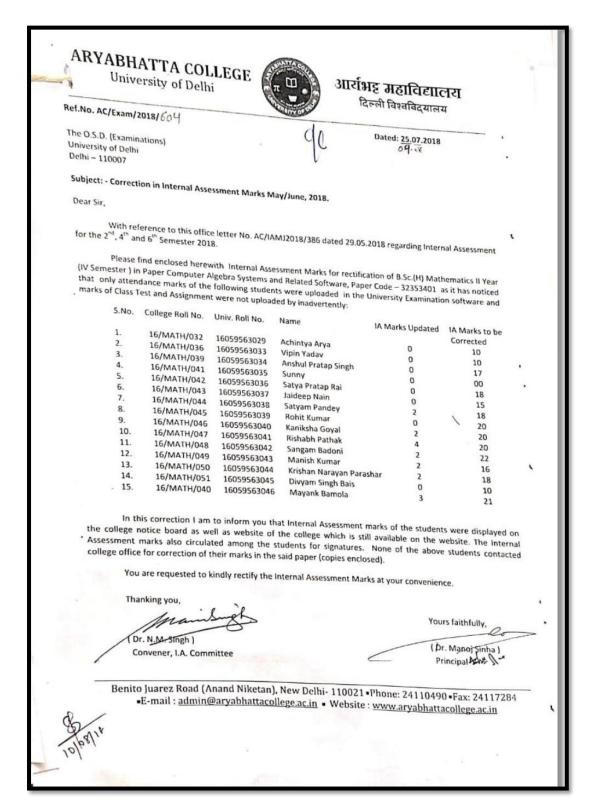
AITHE महाविद्यालयं/Aryabhatta College
दिन्ती विश्वविद्यालयं/University of Delhi;
বিবাই হুআইঅ বাংগ্ৰেছনাক Juarez Road
না হিন্দী-110021/New Delki-11002

Benito Juarez Road (Anand Niketan), New Delhi- 110021 Phone: 24110490 Fax: 24117284

E-mail: admin@aryabhattacollege.ac.in

Website: www.aryabhattacollege.ac.in

3. Sample correspondence to the University for rectification in Internal Assessment marks



4. Case study

Application received from the student

ne Parincipal 6 March 2017 Aryabhatta Collège (University of Delhi) Benito Juares Mary New Delhi Application for correction of Internal Assessment marks Respected Sir I am a student of B.A. (H) Hindi, FYUP pergram. My exam roll no. is 4159408105. Sir, my statement of marks is showing NA | 25 in the Internal Assessment on the following papers: Sahitya Chinton - 1, Aadhunik Hindi Kavita - 2, Hindi Patrakorita & Print media and Lok Sahitya. But werest marks were entered on the vollege poetal Kirdly help me in weresting the mistake. Thanking you your sincerely Prashant B.A.(H) Hudi

Request for rectification forwarded to the University by Internal Assessment Committee Convenor & Principal



ARYABHATTA COLLEGE

7

University of Delhi

आर्यभट्ट महाविद्यालय

विल्ली विश्वविद्यालय

Ref No.: AC/Inter. Assessment/2017/01/

Date: 07.04.2017

The Controller of Examinations

University of Delhi Delhi-110007

Subject: Corrected Internal Assessment marks for one student of Vth semester, (U.G)(FYUP)-B.A. (H) Hindi-(408), in "I.A. change request form".

Sir

Mr. Prashant was re-admitted in regular mode after gap year in (U.G)(FYUP)-B.A. (H) Hindi-(408) course vide University letter No. Acad/Misc/2016/1210 dated 08.11.2016 of Deputy Registrar (Academic), University of Delhi.

But, inadvertently his marks in internal assessment in the below mentioned papers entered as NA/25 in the enclosed Statement of Marks. This is also to certify that the correct marks had also been entered on the Online Internal Assessment entry portal but somehow it has not been reflected in the Statement of Marks.

The name of the student and the details of paper as below: -

Name	Roll No.	Semester/ Course	Paper name	Paper code
			Sahitya-Chintan-1	2051501
		(U.G)(FYUP)-	Aadhunik Hindi Kavita-2	2051502
PRASHANT	4159408105	B.A. (H) Hindi-	Hindi Patrkarita:Print Media	2051503
		(408)	Lok-Sahitya	2051504

The correct internal assessment award sheet and online IA entry record are enclosed for ready reference and necessary correction at your end.

Please do the needful.

Yours faithfully,

(Dr. Manoj Sinha) Principal

Encl : I.A. change request form, Award sheet, Online IA entry record sheet, Statement of marks.

10/01/17

Internal Assessment Change Request form filled by the student

,	Roll Nun Course C	Request for change of Internitor 4159408105 Code & Course Name 40 Anyabhatta Co	(I.A	me of Applican	November/I	A Year	/ Semester	er Examination	on.	Semestor
	4 College	Hryabhatta (A. Information with Original I.A.	and corrected	d I.A. marks.	fresent		Test	Corrected I.A. Marks	Presental	
S.No.	Subject Code	Name of Subject	House Exem	Marks Assignment Marks	Attendance Marks	Total N.A	House Exam Marks	Assignment Marks 4	Marks 03	Total /8
	2051501	Sahitya Chintan-1	NA.	NA	NA	AA	08	07	04	19
2.	2051503	Harrian I ans and the same to	NA NA	NA	NA NA.	NA	07	07	02	17
4. 5.	2051504	Lok - Sahitya								
7.				344		, i		9		
9.			8							
No.	1.A.	mount there.	दिल	मानार्ग/Principa महाविध्यत्तय/Aryabl त्री विद्याविध्यात्त्य/Univer वे कुआरेज रोड/Benito दिस्ती-110021/Now (Juarez Road	-1		signature of Ca	ndidate) - P.	г.о.

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(TO BE FILLED IN BY COLLEGE)
Tall the Classification of the Control of the Contr
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-21 aren wite - 203 502), more land land the concerned teachers have given 18/25,
10K - sand 17/25 respectively. However in the final statement of Marks of
19/25 10/25 200
He trudent only NA/25 has been mentioned against each of the above papers.
8. What remedy has the Principal taken to ensure that the error is not repeated.
Every possible care shall be taken in fulwel
9. Did the Student sign the Internal Assessment statement prior to submission of I.A. to the University. (YES/NO)
10. If answer to above query (S.No. 9) is YES, then why the student is seeking Change In Internal assessment now.
10
11 Words of the American Control of the Control of
11. Has the change been endorsed by the I.A. coordination committee of the college.
man g
(Standard Marie C
Mgnature-H.A. Monitoring Committee Member)
प्रातागे/Principal
Place: New Della
Date : 07/04/2017 (Signature of Principal Wiff Street)
Note : The Principal of the any
Note: The Principal of the college is requested to retain all downward.
Note: The Principal of the college is requested to retain all documents related to I.A. at the college level. Any grievance raised by the student /
- in this regard.

Supporting document

是国		Universi Erstwhile 4YUP Seme (Students admitte	ster	Exam No	1-Dec 2010	
		Statement o	f Mai	rks		
xam Ro ame ourse N vam So ollege N nrollimo	lame m lame	:4159408105 :PRASHANT :(U.G)(FYUP)-B.A. (H) Hind :V :Aryabhatta College [Forme :RLA(E)431/13		S 15 150	-	n ing)]-(059 g: 08 Mar 20:
r. No.	Paper Code	Paper Name	Sem	TH (Obt/Max	IA (Obt/Max) PE	R/PW (Obt/Max
1	2051101	Hindi Sahitya ka Itihaas (Ritikal tak)	I	*55	20	
2	2051103	Hindi Kahaan:	I	*40	20	
3	FC2-LLC	Language, Literature, and Creativity - II (English)	I	*3	30	
4	FC4-BEM	Business, Entrepreneurship, and Management	I	*10	38	
5	FC6-IHC	Indian History and Culture	I	*13	37	
6	FC7-BMA	Building Mathematical Ability	I	*9	44	
7	2051202	Aadıkalin aur Əhaktikalin Kavya	II	*45	19	
8	2051203	Hindi Upanayas	II	*51	20	
9	FALC-ENG	Applied Language Course(English)	II	*11	37	to the at the
10	FC1-HND	Language, Literature, and Creativity - I (Hindi)	II	*13	39	
11	FC3-IFT	Information Technology	II	*5	0	the order of the course of the
12	FC5-SCL	Science and Life	II	*10	44	
13	2051301	Ritikalin Kavya	III	*51	12	•
14	2051302	Hindi Sahitya ka Itihaas (aadhunik kal)	III	*48	20	
15	2051303	Hindi Nibandh Evam Anya Gadya Vidhaye	III	*42	18	
16	2322601	Gandhi and the Contemporary World	III	*40	19	
17.	2051401	Ilhusa Vigyan aur Hindi Bhasa	IV	51	15	
18	2051402	Aadhunik Hindi Kavita - 1	IV	41	18	
19	2051403	Hindi Naatak F.vam Ckanki	JV.	53	17	
20	2322501	Understanding Ambedkar	IV	42	15	
21	2051501	Sahitya - Chintan - 1	V			
22	2051502	'Audhunik Hindi Kavita - 2		36/75 12/75	NA/25 NA/25	

5. Sample Internal Assessment sheets signed by students for verification

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Sr.	Exam Rollno	Co:lege Rollno	Eno. No.	College Code	Name	Father Name	Mother's Name	Course Code	Part	Sem	Student	Campus	Paper	Paper Name	ER_IMP	Pap_Type	Sub	Descipline	Max	Obt.	Student
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5	18059503003	BCP/18/23		059	HARISH KUMAR	OM PRAKASH	KAMLESH DEVI	503	I	II	REG	s	72182801	ENVIRONMENTA SCIENCE	-	MAIN	AECC	NA	25	13	Harr
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	18059503003	BCP/18/23		059	HARISH KUMAR	OM PRAKASH	KAMLESH DEVI	503	I	11	REG	s	5205122	Hindi-A		MAIN	CORE	NA	25	14	Havi
6	18059503004	BCP/18/24		059	SIMAL T K	TOMICHAN C	MERCY TOMICHAN	503	I	п	REG	s	7218280	SCIENCE	L	MAIN	AECC	NA	25	14	11/20
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