



# ARYABHATTA COLLEGE

University of Delhi

आर्यभट्ट महाविद्यालय

दिल्ली विश्वविद्यालय

Ref. AC/SU/2018/1257

Date: 14.03.2018

## NOTICE INVITING TENDER

Sealed Tenders are invited from eligible event managers/ firms to organize 3 days' Annual Cultural festival at Aryabhata College, University of Delhi between 26 March 2018 and 28 March 2018.

The requirements pertaining to stage organization, sound and music, printing and publicity, co-ordination & communication etc. are enclosed with this notice.

Complete profile of the company along with documents in support of financial competence of the (i.e. last three years Income Tax return, PAN No, GST Registration No., and license form the competent authority for commercial event management).

The tender to be submitted through post/ by hand in sealed envelope and addressed to "**The PRINCIPAL, ARYABHATTA COLLEGE, UNIVERSITY OF DELHI, BENITO JUAREZ ROAD (ANAND NIKETAN), NEW DELHI-110021**" and should reach on or before **21.03.2018 upto 3:00 p.m.**

**The sealed envelope must be superscribed as "Tender for the Annual Cultural Festival 2017-18".**

### **Conditions:-**

1. Earnest money deposit of Rs. 5000/-in the form of Demand Draft in favour of "ARYABHATTA COLLEGE" payable at New Delhi.
2. Work experience of at least 2 years.
3. Contractor should submit the following documents: -
  - Last 3 years ITR.
  - Copy of PAN card.
  - GST registration certificate .
  - Copy of Registration of Company.

**The quotations will be opened on 22<sup>nd</sup> March 2018 at 10 a.m. in the Administrative Office.**

*14/3/18*  
For Dean - Students' Council  
(SATISH KR. VDA)  
Member,  
Students' Council

*(Signature)*  
(Dr. Manoj Sinha)  
Principal



**ARYABHATTA COLLEGE  
(UNIVERSITY OF DELHI)  
BENITO JUAREZ ROAD, NEW DELHI-110021**

**ANNUAL FESTIVAL of 3 DAYS BETWEEN 26<sup>th</sup> March' 2018 and 28<sup>th</sup> March' 2018.**

**PROFORMA QUOTATION FOR EVENT MANAGERS**

1. Name of the Organization : \_\_\_\_\_
2. Whether registered or not  
If yes, furnish Registration No. \_\_\_\_\_
3. Address : \_\_\_\_\_  
\_\_\_\_\_
4. PAN No. : \_\_\_\_\_
5. GST No. : \_\_\_\_\_

**(Auth. Signatory)  
Seal of the Firm**

**BEST QUOTED RATES FOR: -**

S. No.	REQUIREMENTS	SIZE/ QUANTITY	DAYS	RATE
1.	Stage with carpets and stairs on both sides	40' x 32'x5'	02	
2.	Ramp (professional)	16' x 8'	02	
3.	300ft led wall with riser on entire stage	As per design	02	
4.	<b>SOUND SYSTEM</b>			
	Top R.C.F. - JBL	8	02	
	Base R.C.F. - JBL	06	02	
	Side fill (JBL)	04	02	
	Foot Monitor (JBL)	04	02	
	DJM 900 Nexus	02	02	
	CDJ 2000 Nexus	04	02	
	Cordless Mic	05	02	
	Digital Mixer (SC48)	01	02	
	Amps	As per Artist	02	
	In-ear monitor	As per Artist	02	
5.	<b>FURNITURE</b>			
	Sofa (3 seater)	12	02	
	Chairs	200	02	
	Center Table	06	02	
	Carpets	As per specification	02	
	Stall (10 Nos)	10'x15'x15'	02	
	Tent	300 Sq. Ft	02	
6.	<b>STAR NIGHT</b>			
	Diljit Dosanjh		01	
	Guru Randhawa			
	Hansraj Hans			
	Jassi Gill			
	In addition to above stars, rates of other stars may be quoted on separate sheet.			
	<b>FREE PROMOTION BY THE MOVIE CAST (If any)</b>			
7.	Sufi Night – Nizami Brothers (Original)		01	
8.	EDM Night – Progressive Bothers/Law Stories/Zayn Malik		01	
9.	<b>OTHERS</b>			
	Security	10 Bouncers	02	
	Barricade (double support mojo)	500 ft	02	
	Green room	6'x4'	02	

**TOTAL AMOUNT: -**

- **CHIEF GUEST WILL BE DECIDED BY THE COLLEGE MANAGEMENT.**
- **FREE PROMOTION BY ARTIST.**

**NOTE:-**

- While mentioning rates kindly indicate any hidden charges, i.e. transportation, labour etc.
- Service tax to be charged as applicable.
- Service Tax No./ TIN No./GST No. must be quoted.
- Experience in organizing such events in other colleges of University of Delhi. Please mention the names of the Colleges and indicate the years of experience.
- Documentary proof of each should be attached.
- The Principal reserves the right to accept/ reject some or all quotations without assigning any reason thereof.
- In the event the programme being cancelled due to unavoidable circumstances like rain etc., the event manager will ensure that the programme will be held on the following day.
- In case the artist is unavailable at the last moment due to unavoidable circumstances like being sick etc., the event manager will arrange another artist of the same stature.
- College reserves the right to withdraw this quotation/ tender anytime without any reason.
- TDS will be deducted as per rules.
- All the tenderers are required to submit their Bank details (RTGS, IFSC etc.)/bank mandate form alongwith a copy of PAN card.
- Penalty of maximum 5% of the tendered amount on unsatisfactory performance and EMD shall be forfeited.
- Envelope should be marked "**Tender for the Annual Cultural Festival 2017-18**".
- Rates should be furnished against each item, i.e. (Sr. No. 1 to 13).
- Quotation must reach the College Office latest by 3 PM on 21.03.2018 and will be opened on 22.03.2018 at 10 AM in the Administrative Office.

**PRINCIPAL**

आर्यभट्ट महाविद्यालय/ Aryabhatta College  
दिल्ली विश्वविद्यालय/University of Delhi  
बेनिटो हुआरेज रोड/Benito Juarez Road  
नई दिल्ली-110021/New Delhi-110021